

(Approved at April 20-21, 2023 Board of Trustees Meetings)
COLLEGE OF CHARLESTON
UNIVERSITY OF CHARLESTON, SC
Board of Trustees Meeting
January 26-27, 2023

Tate 202/Zoom Video Conference

Presiding:
David M. Hay, Chair, Board of Trustees

Trustee Shawn Holland, Chair, Student Affairs & Athletics Committee
Trustee Ricci Welch, Chair, Academic Affairs Committee
Trustee Steve Swanson, Budget, Finance, & Facilities Committee
Trustee Henrietta Golding, Chair, Audit and Governance Committee
Trustee Toya Pound, Chair, Access, Equity & Inclusion Committee
Trustee Beth Burke, Chair, Development, Alumni, Governmental
& External Relations Committee

THURSDAY, JANUARY 26, 2023

8:30 a.m.

Board Member(s) Present – Trustees Beth Burke, Laurin Burch, Demetria Clemons (Vice Chair), Hank Futch, Henrietta Golding, David Hay (Chair), Shawn Holland, Toya Pound, Renée Romberger (Secretary), Penny Rosner, Brian Stern, Steve Swanson, Tav Swarat, Craig Thornton, Ricci Welch, Neysa Williams and John Wood

Board Member(s) via Zoom – Trustees John Busch and Andy Gianoukos

President's Cabinet Member(s) Present – President Andrew Hsu, Suzanne Austin, Mark Berry, Alicia Caudill, Courtney Howard, John Loonan, Cathy Mahon, Michelle McGrew, Ron Menchaca, John Morris, Paul Patrick, Matt Roberts and Mark Staples

President's Cabinet Member(s) via Zoom: Knudt Flor

Other Attendees Present – Jim Allison, Executive Director of the Career Center; J.R. Barnhart, Roselle Bonnoitt (Representative from Cherry Bekaert, External CPA Firm), Joh-nette Brown, James Contratto, Executive Director for Student Involvement; Betty Craig, Ford Fraipont (IT), Elizabeth Kassebaum, Chris Korey (Associate Provost for Student Success), Jesse Kunze (IT), Rosaria Meek (A.C.E. Fellows Program), Beth Meyer-Bernstein, Sebastian van Delden (Dean, School of Sciences and Mathematics), William Veal (Faculty Senate Speaker) and Dawn Willan

(Only attending Board Members, President Hsu, Chief of Staff, President's Cabinet, Board Office Staff, and others presenting or participating in the meetings are noted as attendees).

BOARD OF TRUSTEES MEETING – *Tate 202*

Welcome

Chair Hay called the meeting to order at 8:33 a.m. noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

BOARD OF TRUSTEES MEETING RECESSED

Chair Hay recessed the full Board meeting and handed the floor over to Committee Chair Shawn Holland for the Student Affairs and Athletics Committee meeting.

STUDENT AFFAIRS AND ATHLETICS COMMITTEE MEETING

Trustee Shawn Holland, Chair; Trustee Craig Thornton, Vice Chair

Committee Member(s) Present – *Trustees Shawn Holland (chair), Demetria Clemons, Hank Futch, Toya Pound, Craig Thornton (vice chair), Ricci Welch, Neysa Williams, David Hay (ex officio), Andrew Hsu (ex officio, non-voting)*

Committee Member(s) Participating via Zoom – *Trustee Andy Gianoukos*

Call to Order

Committee Chair Shawn Holland called the meeting to order at 8:34 a.m. noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

Approval of Minutes

The motion was made by Trustee Hank Futch, and seconded by Trustee Ricci Welch, that the minutes of the October 20, 2022 Student Affairs and Athletics Committee Meeting be approved as presented. The Chair called for the yeas and nays, and the Minutes were approved.

Athletics Updates – *Matt Roberts*

- Academic Excellence
- Competitive Success
- Patriot's Point Facility.

Student Affairs Updates

- Fraternity and Sorority Life – *Alicia Caudill*
 - Introduction of James Contratto, new Executive Director for Student Involvement
- Career Center – *Jim Allison, Executive Director of the Career Center*

Executive Session

The motion was made by Trustee Tav Swarat, and seconded by Trustee Craig Thornton, to go into Executive Session at 9:00 a.m. for the “Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property” and “Discussion of trade secrets where public disclosure would expose commercially valuable plans, marketing services and competitive information. All in favor.

(Only the Board of Trustees, President Hsu, President's Cabinet, and Board and IT Staff remained for Executive Session. All others were put in the waiting room.)

At 9:20 a.m., only the Board of Trustees, President Hsu, Alicia Caudill, Suzanne Austin, John Loonan, Matt Roberts, Elizabeth Kassebaum, Mark Berry, Paul Patrick and Betty Craig remained for a second Executive Session.

[Trustee Toya Pound joined the meeting at 10:22 a.m.]

The motion was made by Trustee Hank Futch, and seconded by Trustee Craig Thornton, to come out of Executive Session at 10:30 a.m. All in favor.

Committee Chair Holland noted that no action was taken in Executive Session.

Motion to Adjourn

The motion was made by Trustee Ricci Welch, and seconded by Trustee Craig Thornton, that the Student Affairs and Athletics Committee meeting be adjourned at 10:31 a.m. All in favor.

Short break at 10:31 a.m.

ACADEMIC AFFAIRS COMMITTEE MEETING

Trustee Ricci Welch, Chair; Trustee Penny Rosner, Vice Chair

Committee Member(s) Present – Trustees *Ricci Welch (chair), Beth Burke, Demetria Clemons, Toya Pound, Renée Romberger, Penny Rosner (vice chair), Tav Swarat, Craig Thornton, David Hay (ex officio), Andrew Hsu (ex officio, non-voting)*

Committee Member(s) via Zoom – Trustees *John Busch and Andy Gianoukos*

Call to Order

Committee Chair Ricci Welch called the meeting to order at 10:45 a.m. noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

Approval of Minutes

The motion was made by Trustee Demetria Clemons, and seconded by Trustee Penny Rosner, that the minutes of the October 20, 2022 Academic Affairs Committee Meeting be approved as presented. The Chair called for the yeas and nays, and the Minutes were approved.

Provost's Report – *Suzanne Austin*

- Dean Searches
 - School of Languages, Cultures and World Affairs
 - School of the Arts
- Program Terminations
 - M.A., Community Planning, Policy and Design
 - B.S., Physical Education, Teacher Education Concentration (PETE)
- Proposed School of Sciences, Mathematics & Engineering Awards
 - SSME Annual Outstanding Staff Award
 - SSME Annual Outstanding Adjunct Award

Motion to Approve Program Terminations

The motion was made by Trustee Andy Gianoukos, and seconded by Trustee John Busch, to approve the terminations of the M.A., Community Planning, Policy and Design Program; and the

B.S., Physical Education, Teacher Education Concentration Program as presented. The Chair called for the yeas and nays, and the motion passed.

Motion to Approve SSME Annual Outstanding Staff and Adjunct Faculty Awards Proposal (Resolution)

The motion was made by Trustee Craig Thornton, and seconded by Trustee Renée Romberger, to approve the Resolution “Creation of the Annual Outstanding Staff and Adjunct Faculty Awards for the School of Sciences, Mathematics and Engineering” as presented. The Chair called for the yeas and nays, and the motion passed.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
CREATION OF THE ANNUAL OUTSTANDING STAFF AND ADJUNCT FACULTY
AWARDS FOR THE SCHOOL OF SCIENCES, MATHEMATICS, AND ENGINEERING**

January 26, 2023

WHEREAS, Pillar 3 Employee Experience and Success of the College of Charleston’s Strategic Plan includes Strategy #5: “Create a welcoming and inclusive environment where all faculty and staff feel a sense of purpose and belonging” with Potential Initiative #3: “Better advertise and/or improve faculty and staff rewards program”; and

WHEREAS, the School of Sciences, Mathematics, and Engineering desires to create a new Adjunct Faculty Award and a new Staff Award to recognize top-performing individuals annually;

NOW THEREFORE, be it --

RESOLVED, that the Board hereby approves the creation of the SSME Annual Outstanding Staff Award and the SSME Annual Outstanding Adjunct Award which shall be given to a staff member and adjunct faculty member, respectively, demonstrating outstanding work. The selection will be made by a committee of faculty members. The annual award will be \$1,000.

Motion to Approve Awarding of May 2023 Graduate and Undergraduate Degrees (Resolution)

The motion was made by Trustee Penny Rosner, and seconded by Trustee Tav Swarat, to approve the Resolution “Awarding May 2023 Graduate and Undergraduate Degrees” as presented. The Chair called for the yeas and nays, and the motion passed.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
AWARDING OF DEGREES**

January 26, 2022

WHEREAS, pursuant to S.C. Code Ann. §59-130-30 (9) the Board of Trustees of the College is constituted as a body corporate and politic and is empowered, among other things, to “confer degrees upon students and other persons as the board considers qualified;”

WHEREAS, the President has made available to the Board a preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College and the University of Charleston, South Carolina;

WHEREAS, each such candidate has been certified by the appropriate Dean, the Registrar, and the Provost, as Chief Academic Officer of the College, as meeting the requirements and prerequisites for the award of the appropriate degree upon the candidate’s successful conclusion of the Spring 2023 Semester;

WHEREAS, the Board has accepted such representations and certifications as being true and accurate in all material respects and has determined that all such degree candidates are so qualified for the award of their respective degrees upon the successful conclusion of the Spring 2023 Semester; and

WHEREAS, all of the relevant degree-awarding programs of the College related to degrees to be awarded under this Resolution have been duly approved by the South Carolina Commission on Higher Education.

NOW THEREFORE, BE IT

RESOLVED, that the Board hereby authorizes the President to confer on each and all of the aforementioned described degree candidates who have successfully completed the Spring 2023 semester, the names of each of which shall be published in the Official Program for the May 2023 Graduation Ceremony, those degrees for which they have been found qualified, together with all the rights, honors, privileges and responsibilities appertaining thereto;

RESOLVED, that the President and the Provost, or either of them, may make such adjustments to the preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College, as may be necessary and appropriate to account for the actual academic performance of degree seeking candidates during the Spring 2023 semester; and

RESOLVED, that the President and Provost, and such employees as may be designated by both or either of them, are hereby authorized and directed to take any and all action as may be necessary and appropriate to implement this Resolution and effectuate its purposes.

Motion to Adjourn

The motion was made by Trustee Penny Rosner, and seconded by Trustee Toya Pound, that the Academic Affairs Committee meeting be adjourned at 10:59 a.m. All in favor.

[Break]

BUDGET, FINANCE AND FACILITIES COMMITTEE MEETING

Trustee Steve Swanson, Chair; Trustee Laurin Burch, Vice Chair

Committee Member(s) Present – Trustees Steve Swanson (chair), Laurin Burch (vice chair), Demetria Clemons, Henrietta Golding, Shawn Holland, Renée Romberger, Brian Stern, Neysa Williams, John Wood, David Hay (ex officio), Andrew Hsu (ex officio, non-voting)

Call to Order

Committee Chair Steve Swanson called the meeting to order at 10:59 a.m. noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

Approval of Minutes

The motion was made by Trustee John Wood, and seconded by Trustee Shawn Holland, that the minutes of the October 20, 2022 Budget, Finance and Facilities Committee Meeting be approved as presented. The Chair called for the yeas and nays, and the Minutes were approved.

Budget and Finance Updates – John Loonan

- Budget and Finance Mid-Year Review
 - Tuition Revenue Outlook
 - Board of Trustees December 31, 2022 Quarter End Report
 - Revenue (Budget-to-Actual)
- Fiscal Year 2024 Budget Calendar
- Fiscal Year 2024 School of Health Sciences Course Fees Proposal

Enrollment Planning – Suzette Stille

- Spring 2023 Enrollment
- Fall 2023 Update
- Application Trends
- Spring Yield Receptions
- University Marketing Update

Facilities Management – John Morris

- Sustainability Action Plan Update

Information Technology – Mark Staples

- Technology Modernization Update

Executive Session

The motion was made by Trustee John Wood, and seconded by Trustee Brian Stern, to go into Executive Session at 11:51 a.m. for the “Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property” and “Discussion of trade secrets where public disclosure would expose commercially valuable plans, marketing services and competitive information”. All in favor.

(Only the Board of Trustees, President Hsu, President’s Cabinet, and Board and IT Staff remained for Executive Session. All others were put in the waiting room.)

The motion was made by Trustee Brian Stern, and seconded by Trustee Laurin Burch, to come out of Executive Session at 12:30 p.m. All in favor.

Committee Chair Swanson noted that no action was taken in Executive Session.

[Public Session resumed.]

Motion to Approve School of Health Sciences Course Fees (Resolution)

The motion was made by Trustee Henrietta Golding, and seconded by Trustee John Wood, to approve the Resolution for Implementation of School of Health Sciences Course Fees as presented. The Chair called for the yeas and nays, and the motion passed.

**College of Charleston
Resolution of the Board of Trustees
School of Health Sciences Experiential Learning Fee Implementation
January 26, 2023**

Whereas, every year, the College of Charleston's School of Health Sciences instructs over 650 students in experiential learning courses, on campus, in laboratories and in the community;

Whereas, the School of Health Sciences strives to maintain and improve these opportunities for student learning and engagement;

Whereas, with the creation of the new School of Health Sciences, and with the creation of cutting-edge educational programming; there is a need for implementing course fees in these select courses to maintain industry standards;

NOW THEREFORE, be it - RESOLVED, that the Board hereby approves an implementation of a student fee of \$100 for all School of Health Sciences courses that include experiential learning, effective for the summer of 2023 orientation sessions.

Motion to Adjourn

The motion was made by Trustee Henrietta Golding, and seconded by Trustee Shawn Holland, that the Budget, Finance and Facilities Committee meeting be adjourned at 12:32 p.m. All in favor.

[Note: Board of Trustees Meeting reconvened for the Presentation by Dr. Chris Korey and Provost Suzanne Austin during lunch.]

[Word of Prayer by Trustee Ricci Welch]

Presentation re Student Success – Dr. Chris Korey and Provost Suzanne Austin

Dr. Chris Korey and Provost Suzanne Austin's Presentation entitled "Thinking Beyond First-Year Retention: Addressing Issues of Equity and Access" provided information regarding student success, i.e., retention, progression and graduation

Their goal is to work collaboratively to create a new advising structure to promote the retention, progression, and successful graduation of all students.

[Cathy Mahon joined the meeting at 1:19 p.m.]

[Note: Board of Trustees Meeting recessed at 1:37 p.m. for the Audit & Governance Committee Meeting.]

AUDIT AND GOVERNANCE COMMITTEE MEETING

Trustee Henrietta Golding, Chair; Trustee Tav Swarat, Vice Chair

Committee Member(s) Present – Trustees Henrietta Golding (chair), Tav Swarat (vice chair), Laurin Burch, Beth Burke, Renée Romberger, Brian Stern, Steve Swanson, Neysa Williams, John Wood; David Hay, Chair, ex-officio

Call to Order

Committee Chair Golding called the meeting to order at 1:37 p.m. noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

Approval of Minutes

The motion was made by Trustee Tav Swarat, and seconded by Trustee Steve Swanson, that the minutes of the October 20, 2022 Audit and Governance Committee Meeting be approved as presented. The Chair called for the yeas and nays, and the Minutes were approved.

Single Audit and NCAA Compliance Proceedings Briefings

Roselle Bonnoitt, Representative from the Cherry Bekaert, External CPA Firm, gave briefings on the Single Audit and NCAA Compliance Procedures.

Single Audit: Major Program tested – Higher Education Emergency Relief Funds

“We have audited College of Charleston’s compliance with the type of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of the College of Charleston’s major federal programs for the year ended June 30, 2022. We have issued unmodified opinions on the Uniform Grant Guidance Audit.”

NCAA Agreed-Upon Procedures – Purpose: To Evaluate the College of Charleston’s Compliance with NCAA Bylaw 3.2.4.17.1. – “No Exceptions Found” and “No Opinion or Conclusion Expressed”

Executive Session

The motion was made by Trustee John Wood, and seconded by Trustee Beth Burke, to go into Executive Session at 1:44 p.m. for the “Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property”. All in favor.

(Only the Board of Trustees, President Hsu, President’s Cabinet, and Board and IT Staff remained for Executive Session. All others were put in the waiting room.)

The motion was made by Trustee Brian Stern, and seconded by Trustee John Wood, to come out of Executive Session at 1:50 p.m. All in favor.

Committee Chair Golding noted that no action was taken in Executive Session.

[Public Session resumed.]

Committee Chair Golding noted that J. R. Barnhart has been promoted from Internal Auditor to Managing Director of Foundation Finance. While a search is being conducted for an Internal Auditor, J. R. will continue to assist in that capacity as needed until a new Internal Auditor has been hired.

Motion to Send Amended Naming Policy to the Board of Trustees 30 days in advance of the Board of Trustees' vote on April 21

The motion was made by Audit & Governance Vice Chair Tav Swarat, and seconded by Trustee Neysa Williams, to approve sending the amended Naming Policy re: Permanent signage, portraiture and ornamental memorials to the Board of Trustees 30 days in advance of the Board of Trustees vote on the amended Naming Policy on April 21 as presented. The Chair called for the yeas and nays, and the motion passed.

Motion to Adjourn

The motion was made by Trustee Brian Stern, and seconded by Trustee Laurin Burch, that the Audit and Governance Committee meeting be adjourned at 1:52 p.m. All in favor.

ACCESS, EQUITY AND INCLUSION COMMITTEE MEETING

Trustee Toya Pound, Chair; Trustee Penny Rosner, Vice Chair

Committee Member(s) Present – Trustees Demetria Clemons, Hank Futch, Shawn Holland, Toya Pound (chair), Penny Rosner (vice chair), Craig Thornton and Ricci Welch

Committee Member(s) via Zoom – Trustees John Busch and Andy Gianoukos

Call to Order

Committee Chair Toya Pound called the meeting to order at 1:53 p.m., noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

Approval of Minutes

The motion was made by Trustee Craig Thornton, and seconded by Trustee Ricci Welch, that the minutes of the October 20, 2022 Access, Equity and Inclusion Committee be approved as presented. The Chair called for the yeas and nays, and the Minutes were approved.

Institutional Diversity Updates – Courtney Howard

- Student Experience and Success Initiatives
 - 1967 Legacy Program
 - Launchpad for Success
 - Crossing the Cistern
- Diversity Education and Training
- Campus and Community Engagement

Enrollment Planning Updates – Suzette Stille

- Freshman Applications and Admission
- Admitted Student Events and Receptions
- Access and Pre-College Events

Motion to Adjourn

The motion was made by Trustee Ricci Welch, and seconded by Trustee Penny Rosner, that the Access, Equity and Inclusion Committee meeting be adjourned at 2:22 p.m. All in favor.

DEVELOPMENT, ALUMNI AND GOVERNMENTAL AND EXTERNAL RELATIONS COMMITTEE MEETING

Trustee Beth Burke, Chair; Trustee John Wood, Vice Chair

Committee Member(s) Present – Trustees Beth Burke (chair), Laurin Burch, Hank Futch, Henrietta Golding, Renée Romberger, Penny Rosner, Brian Stern, Steve Swanson, Tav Swarat, John Wood (vice chair), David Hay (ex officio), Andrew Hsu (ex officio, non-voting)

Committee Member(s) via Zoom – Trustee John Busch

Call to Order

Committee Chair Beth Burke called the meeting to order at 2:23 p.m., noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

Approval of Minutes

The motion was made by Trustee Tav Swarat, and seconded by Trustee Steve Swanson, that the minutes of the October 20, 2022 Development, Alumni, Governmental and External Relations Committee Meeting be approved as presented. The Chair called for the yeas and nays, and the minutes were approved.

Institutional Advancement Update – Cathy Mahon

- 2023 New Commitments and Highlights
- CofC Day Goals

Industry Update

Knudt Flor, Senior Vice President for Innovation and Industry Engagement, reported that manufacturing is coming back to the United States stronger than before. With the College's existing programs in Advanced Engineering (System, Electric, Computer Science, Software) already in place, he pointed out the need to recruit students – innovation is a key attractor for students; focus on student success and employer demand, etc.

Further, he touched on “Strategic Industry Partnerships on Collaboration and Funding.”

University Communications Updates – Ron Menchaca

- Advancement/Campus Communications
- CofC Podcast
- Media Relations
- Merit Pages
- University News
- Faculty/Staff News
- CofC Magazine Winter Issue

Governmental Affairs Updates – Paul Patrick

- Legislative Engagement
- Fiscal Year 2024 Budget Process
- State Revenues
- Legislation

Presentation of Cathy Mahon’s Certificate for Dedicated Service to the College of Charleston

Chair Hay thanked Cathy Mahon for her dedicated service as Interim Executive Vice President for Institutional Advancement and Interim Executive Director of the College of Charleston Foundation from July 2021 to February 2023 and presented her with a small token of appreciation.

“Cathy, as a small token of genuine appreciation for your dedicated service as Interim Executive Vice President for Institutional Advancement and Interim Executive Director of the College of Charleston Foundation, we present you with this framed Proclamation with the Board of Trustees Seal that reads:

College of Charleston
Board of Trustees

Proclamation in honor of
Cathryn A. Hill Mahon ‘80

January 26, 2023

Cathryn A. Hill Mahon, on behalf of a grateful Board of Trustees, we thank you for your dedicated service to the College of Charleston as the Interim Executive Vice President for Institutional Advancement and Interim Executive Director of the College of Charleston Foundation from July 2021 to February 2023.

Your leadership and dedication to the College’s institutional advancement efforts on behalf of the alumni, students, faculty and staff contributed greatly to the present and future success of the College of Charleston.

Signed by

David M. Hay ‘81
Chair, Board of Trustees

Andrew T. Hsu
President”

[Mike Ledford took photo of Chair Hay, President Hsu, Beth Burke and Cathy Mahon.]

Executive Session

The motion was made by Trustee Tav Swarat, and seconded by Trustee Penny Rosner, to go into Executive Session at 3:23 p.m. for the purpose of “Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property.” All in favor.

[Only the Board of Trustees, President Hsu, President’s Cabinet, Beth-Meyer-Bernstein, and the Board and IT Staff remained for Executive Session. All others were put in the waiting room.]

The motion was made by Trustee John Wood, and seconded by Trustee Hank Futch, to come out of Executive Session at 3:44 p.m. All in favor.

Committee Chairman Burke noted that no action was taken in Executive Session.

[Public Session resumed.]

Motion to Approve Tuck Morse Baseball Field at Patriots Point

The motion was made by Trustee John Wood, and seconded by Trustee Hank Futch, to approve the Tuck Morse Baseball Field at Patriot's Point as presented. The Chair called for the yeas and nays, and the motion passed.

Motion to Approve the Billy Silcox Courts at the Turner Tennis Center

The motion was made by Trustee Henrietta Golding, and seconded by Trustee Laurin Burch, to approve the Billy Silcox Courts at the Turner Tennis Center as presented. The Chair called for the yeas and nays, and the motion passed.

Motion to Approve the Family Gift for the Honors College Scholarship

The motion was made by Trustee Henrietta Golding, and seconded by Trustee Steve Swanson, to approve the Family Gift for the Honors College Scholarship as presented. The Chair called for the yeas and nays, and the motion passed.

Motion to Approve the Martin Center Gift Naming Opportunity

The motion was made by Trustee Brian Stern, and seconded by Trustee Penny Rosner, to approve the Martin Center Gift Naming Opportunity as presented. The Chair called for the yeas and nays, and the motion passed.

Motion to Approve the Lucille Simmons Whipper Distinguished Professorship

The motion was made by Trustee Renée Romberger, and seconded by Trustee Hank Futch, to approve the Lucille Simmons Whipper Distinguished Professorship as presented. The Chair called for the yeas and nays, and the motion passed.

Motion to Adjourn

The motion was made by Trustee John Wood, and seconded by Trustee Ricci Welch, that the Development, Alumni, and Governmental Affairs and External Relations Committee be adjourned at 3:47 p.m. All in favor.

EXECUTIVE SESSION – FULL BOARD MEETING

The motion was made by Trustee Demetria Clemons, and seconded by Trustee Renée Romberger, for the full Board to go into Executive Session at 3:47 p.m. for the purpose of "Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property." All in favor.

[Only the Board of Trustees, President Hsu, President's Cabinet and the Board and IT Staff remained for Executive Session. All others were put in the waiting room.]

The motion was made by Trustee Ricci Welch, and seconded by Trustee Demetria Clemons, to come out of Executive Session at 4:20 p.m. All in favor.

Chair Hay noted that no action was taken in Executive Session.

[Public Session resumed.]

BOARD OF TRUSTEES MEETING RECESSED

Chair Hay recessed the Board meeting until tomorrow morning, Friday, January 27, at 8:00 a.m. for continental breakfast and the Board meeting at 8:30 a.m.

FRIDAY, JANUARY 27, 2023

BOARD OF TRUSTEES MEETING RECONVENED

Board Member(s) Present – Trustees Beth Burke, Laurin Burch, Demetria Clemons (Vice Chair), Hank Futch, David Hay (Chair), Toya Pound, Renée Romberger (Secretary), Penny Rosner, Brian Stern, Steve Swanson, Tav Swarat, Craig Thornton, Ricci Welch, Neysa Williams and John Wood

Board Member(s) via Zoom – Trustees John Busch, Andy Gianoukos, Henrietta Golding and Shawn Holland

President's Cabinet Member(s) Present – President Andrew Hsu, Suzanne Austin, Mark Berry, Alicia Caudill, Dan Frezza, Courtney Howard, John Loonan, Cathy Mahon, Michelle McGrew, Rosaria Meek, Menchaca, John Morris, Paul Patrick, Matt Roberts, Suzette Stille and Mark Staples

President's Cabinet Member(s) via Zoom – Knudt Flor

Other Attendees Present – J.R. Barnhart, Joh-nette Brown, Elizabeth Colbert-Busch (Alumni Board), J.J. Corbett, Betty Craig, George Fraggos (Charleston Athletic Fund Board), Ford Fraipont (IT), Courtney Howard, Elizabeth Kassebaum, Jesse Kunze, Mike Ledford (Photographer), Ann Pryor, Steve Kerrigan (Foundation Board), Kate Tiller and William Veal (Faculty Senate Speaker)

Other Attendees via Zoom – Amy Goble

(Only attending Board Members, President Hsu, Chief of Staff, President's Cabinet, Board Office Staff, and others presenting or participating in the meetings are noted as attendees).

Call to Order/Welcome

Chair Hay reconvened the Board meeting at 8:32 a.m. and welcomed everyone attending the meeting.

He thanked those responsible for organizing the wonderful CofC Day to celebrate the College's 253rd birthday and President Hsu and Rong Rong for the lovely dinner last evening. Also, he thanked Seaton Brown for the insulated tumblers.

Introduction of Dan Frezza

Dan Frezza attended the Board of Trustees Dinner hosted by President Hsu and First Lady Chen in Alumni Hall on Thursday evening.

President Hsu formally introduced Mr. Frezza at today's Board of Trustees meeting, saying "Many of you met him last night. He will be serving as the Chief Advancement Officer starting in mid-February. He came from William and Mary as the Associate Vice President of Strategic Operations and Annual Giving and the Chief Strategic Operations Officer for the William & Mary Foundation. He is a great addition to our leadership team and will build on the great work already being done here."

Approval of Minutes

The motion was made by Trustee Tav Swarat, and seconded by Trustee Hank Futch, that the minutes of the October 20-21, 2022 Board of Trustees meeting and December 1, 2022 Board of Trustees Special Meeting be approved as presented. The Chair called for the yeas and nays, and the minutes were approved.

Alumni Association Board President, Foundation Board Chair, and Charleston Athletic Fund President Reports

Elizabeth Colbert-Busch, President of the Alumni Association Board; Steve Kerrigan, Chair of the Foundation Board; and George Fraggos, President of the Charleston Athletic Fund, presented their respective Board Reports.

Faculty Senate Report

William Veal, new Speaker of the Faculty Senate, gave his report on behalf of the faculty.

Staff Advisory Committee Report

Kate Tiller, Chair of the Staff Advisory Committee to the President, gave her report on behalf of the staff.

[Trustee Henrietta Golding joined the meeting via Zoom at 8:52 a.m.]

Board of Trustees Committee Chairs' Reports

Student Affairs and Athletics Committee – Committee Vice Chair Craig Thornton

“We heard reports from Matt Roberts and Alicia Caudill.

Athletics Director Roberts gave updates regarding Academic Excellence and Competitive Success and the Patriot’s Point Facility.

Dr. Caudill gave an update regarding Fraternity and Sorority Life and introduced James Contratto, Executive Director for Student Involvement; and Jim Allison provided an update on the Career Center.”

Academic Affairs Committee – Committee Chair Ricci Welch

“Provost Austin’s report included an update regarding Dean Searches for the School of Languages, Cultures and World Affairs and the School of the Arts.

The committee passed a motion to approve terminations of the M.A., Community Planning, Policy and Design Program; and the B.S., Physical Education, Teacher Ed. Concentration Program due to low enrollment.

In addition, the committee passed motions to approve the Creation of Annual Outstanding Staff and Adjunct Faculty Awards for the School of Sciences, Mathematics and Engineering; and to approve the awarding of undergraduate and graduate degrees at May Commencement.

During lunch, Chris Korey and Suzanne Austin shared a presentation on Student Success.”

Budget, Finance and Facilities Committee – Committee Chair Steve Swanson

“We heard reports from John Loonan regarding a Budget and Finance Mid-Year Review, Fiscal Year 2024 Budget Calendar, and Fiscal Year 2024 School of Health Sciences Court Fees Proposals.

Suzette Stille gave an enrollment update; John Morris gave a Sustainability Action Plan Update; and Mark Staples gave an Information Technology Update, including Technology Modernization.

The committee passed a motion to approve School of Health Sciences Course Fees.”

Audit and Governance Committee – Committee Vice Chair Tav Swarat

“Roselle Bonnoitt, Representative from the Cherry Bekaert, External CPA firm, presented briefings regarding the Single Audit and NCAA Compliance Procedures.

The committee approved a motion to send the Amended Naming Policy regarding permanent signage, portraiture and ornamental memorials to the Board of Trustees 30 days in advance of the Board of Trustees’ vote on the Amended Naming Policy on April 21.”

Access, Equity & Inclusion Committee – Committee Chair Toya Pound

“Dr. Courtney Howard, Chief Diversity Officer, presented the Office of Institutional Diversity Report, including Student Experience and Success Initiatives, Diversity Education and Training, and Campus and Community Engagement.

Suzette Stille provided an enrollment update on Freshman Applications and Admission, Admitted Student Events and Receptions, and Access and Pre-College Events.”

Development, Alumni, Governmental & External Relations Committee – Committee Chair Beth Burke

“Yesterday was CofC Day and \$6.65 million was raised from 2,247 donors. [Joh-nette Brown showed CofC Day slide.]

Knudt Flor presented an Industry Update.

In addition, we heard reports from Cathy Mahon on 2023 New Commitments and Highlights, and CofC Day Goals; Ron Menchaca on University Communications, and Paul Patrick on Governmental Affairs.

Trustee Williams updated us on the National Conference for the National Black Alumni Collective on campus in March.

The committee passed motions to approve the Tuck Morse Baseball Field at Patriot’s Point, The Billy Silcox Courts at the Turner Tennis Center, the Family Gift for the Honors College Scholarship, the Martin Center Gift Naming Opportunity, and the Lucille Simmons Whipper Distinguished Professorship.”

Committee Resolutions/Motions Proposed During Yesterday’s Committee Meetings

Motions from the Academic Affairs Committee

The Academic Affairs Committee moves that the terminations of the M.A., Community Planning, Policy and Design Program; and B.S., Physical Education, Teacher Ed. Concentration Program be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

The Academic Affairs Committee moves that the Resolution “Creating the Annual Outstanding Staff and Adjunct Faculty Awards for the School of Sciences, Mathematics and Engineering” be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

The Academic Affairs Committee moves that the Resolution “Awarding May Graduate and Undergraduate Degrees” be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

Motion from the Budget, Finance and Facilities Committee

The Budget, Finance and Facilities Committee moves that the Resolution for Implementation of School of Health Sciences Course Fees be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

Motion from the Audit and Governance Committee

The Audit and Governance Committee moves that the Amended Naming Policy re: permanent signage, portraiture and ornamental memorials be sent to the Board of Trustees 30 days in advance of the Board of Trustees' vote on the amendment on April 21 be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

Motions from the Development, Alumni, Governmental and External Relations Committee

The Development, Alumni, Governmental and External Relations Committee moves that the Tuck Morse Baseball Field at Patriot's Point be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

The Development, Alumni, Governmental and External Relations Committee moves that the Billy Silcox Courts at the Turner Tennis Center be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

The Development, Alumni, Governmental and External Relations Committee moves that the Family gift for the Honors College Scholarship be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

The Development, Alumni, Governmental and External Relations Committee moves that the Martin Center Gift Naming Opportunity be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

The Development, Alumni, Governmental and External Relations Committee moves that the Lucille Simmons Whipper Distinguished Professorship be approved as presented. The Chair called for the yeas and nays, and the motion was approved.

President's Report

Enrollment

"First, as you know, we are in the middle of our admissions cycle. We have already seen a record number of applications, compared to this time last year. As of today, we have more than 25,000 applications, which is up from around 22,000 at this same time last year. That's a 13% increase, year over year. Within those numbers, we have seen a big increase in out-of-state applications – we are currently up 21%.

And as we heard from Interim Vice President Suzette Stille yesterday, our URM numbers have significantly increased. I want to thank not only our Division of University Marketing and Enrollment Planning team members for their extraordinary work, but thank everyone on campus for seeing recruitment as a top priority and for pitching in, when and where they can.

I also want to specially recognize Suzette Stille for her leadership during a time of transition, specifically in our admissions area. Suzette came out of retirement last fall to support the College, and I cannot thank her enough for her commitment to the College of Charleston. Thank you, Suzette.

Retention

Now, I would like to touch on retention. As you heard in Provost Suzanne Austin and Associate Provost Chris Korey's presentation yesterday, they have been talking with the various schools and programs about improving our retention efforts, especially through advising and other interventions for identifying and helping at-risk students. I want to commend Provost Austin and her team for their focus on this very critical area.

Coming out of the pandemic, we must all work together to improve retention, which will not only have a positive impact on our bottom line, but also will help in making our campus a more welcoming and inclusive environment to all as we ensure student success.

There is much more to come on the retention front, but I want to say that the different strategies we hope to implement are central to the success of our strategic plan and vision.

Fundraising

Moving on from enrollment and retention, let me touch on our fundraising a bit, especially since we celebrated a day of philanthropy yesterday on our 253rd birthday.

I want to congratulate Vice President Ann Pryor and her team for coordinating all of the events tied into our spirit week and CofC Day. These last few days on campus have been full of energy and school spirit. I also want to thank you all for your participation.

As you hear so often ... but it is certainly true ... every gift matters and every gift counts. Along those same lines, I am pleased to report that we are tracking ahead of where we were at the same time last year – we are at more than \$12 million, up from \$9 million compared to last year. This bodes very well – since we set a new giving record last fiscal year.

I want to recognize and commend Interim EVP Cathy Mahon and her team for all of their efforts. They have done a tremendous job during the last two years.

Talking of money, we are working closely with our lobbyists and with the local Charleston delegation now to position the College for more state appropriations. As Chief of Staff Paul Patrick reported, this past year was a good year – economically speaking – for the state, and the hope is that the College of Charleston might be in a position to garner more support from the state legislature.

I can tell you that our team has been hard at work making the case for both the power and the relevance of a College of Charleston education. And in our conversations with legislators earlier this week, they seem especially receptive to supporting the College of Charleston in ways that would be transformative.

Academics

Speaking of transformation, let me pivot to academics.

Since we last met in October, our administration has made some important inroads on our strategic plan, especially as it relates to our vision of becoming a national university. I want to remind you that moving from a comprehensive university to a DPU is a many-stepped process, but each step is important and necessary to reach the next one, so I want to be sure to celebrate progress as it occurs.

As you may remember, we worked with the legislature to get language in a budget proviso for the creation of this new DPU category within the state's higher education system – something that neighboring states Georgia and North Carolina already have.

After the proviso was enacted last year, the South Carolina Commission on Higher Education formally created a PDU category, which allows select comprehensives in the state to offer up to five Ph.D. or terminal degree programs.

I want to again commend our Provost's Office, especially Associate Provost Mark Del Mastro, for all of their work to shepherd our applications through the process. Last December, the state's Commission on Higher Education formally approved our application for PDU status! At the same time, the CHE commissioners approved our application to offer our institution's first doctoral program: a Ph.D. in mathematics and computing. What an achievement – and, what a great moment that embodies our ethos for tradition and transformation!

Another item related to the strategic plan is our efforts to create a distinguished professorship in order to assist junior faculty members of color in their pursuit of tenure. At the same time, it allows us an opportunity to honor Lucille Whipper, a pioneering staff member at the College of Charleston and former state legislator. The Board of Trustees approved the naming of this position today ... in February, we will formally announce our first faculty recipient of this honor.

I want to especially thank Vice Chair Demetria Clemons for her support and guidance of this naming. Representative Lucille Whipper is a pivotal and inspiring figure in the history of this institution and in our state, and I think it is only fitting that we honor her name in this way.

Closing

In closing, I want to thank all of you, the trustees, for your continued leadership and engagement in your alma mater. Our strength as an institution comes from our spirit of collaboration and our passion for our academic mission.

And, together, in ways big and small, we are moving the College of Charleston to a higher level. This is the most exciting time to be a part of the CofC community.”

Board Chair's Report

First, Chair Hay expressed his sincere thanks to the Board of Trustees for 100% participation this year in support of CofC Day.

“It is so important to the on- and off-campus constituencies that the College's leadership sets a positive example.

Next, while I am sure I will miss a few, I just wanted to thank you all for the outstanding accomplishments of the past year, including:

- Work on the Strategic Plan;
- New School of Health Sciences;
- New School of Sciences, Mathematics and Engineering;
- Work accomplished in preparation for the Capital Campaign;
- Successful senior administrative officer searches;
- Thoughtful consideration of possible amendments to the Naming Policy;
- Extraordinary year of fundraising, Media Relations and Governmental Relations;

- Wise consideration of new academic majors, programs and certificates, as well as the thoughtful review of those that are no longer needed;
- Heartfelt attention to the mental health challenges of our students and the extraordinary successes of our athletic programs;
- Measured and transparent budgeting process amendments;
- Continued focus on our diversity, inclusion and access aspects of our institution campus-wide;
- Successful navigation of the challenging numbers and enrollment of the constant vigilance by our IT leadership to keep our campus on the cutting edge;
- And finally, the dogged determination of our Facilities Maintenance Staff to continue the always challenging upkeep of our precious facilities.

It takes leadership from our administration and academic teams for our institution to come this far. These inspirational accomplishments validate my enthusiasm for the even greater things to come for the College of Charleston.”

New Business/Old Business

Elizabeth Kassebaum mentioned a few housekeeping items:

- Winthrop’s Round Table on Monday, March 13, 2023, at the Francis Marion Hotel
- BOT Faculty Shadowing Program will begin in January. Participating faculty are Carrie Messal, Kate Owens, Pete Calcagno, Jim Newhard, Cindi May, and Lee Linder. Participating Board members are Beth Burke, Laurin Burch, Henrietta Golding, Renée Romberger, and Neysa Williams.
- Budget, Finance and Facilities Committee Workshop:
Wednesday, May 24, 2023, 9:00 a.m. – 2:00 p.m.
- 2023 Board Meeting Dates:
April 20-21 (Thursday & Friday)
June 12-13 (Monday & Tuesday)
August 10-11 (Thursday & Friday)
October 19-20 (Thursday & Friday)
- Thursday, April 20, evening special event for the April Board of Trustees meeting will be the 1st Pitch Banquet.
- S.C. Economic Interest Forms are due March 30. Elizabeth will send the Board of Trustees and President’s Cabinet a link to the Ethics Commission so they can file their reports.
- Confirmation of May 2023 Commencement Speakers/Honorary Degree Recipients:
Friday, May 12, 2023 – 4:00 p.m. – Speaker: Cynthia May (Distinguished Teaching Award – Psychology Department); Honorary Degree Recipient: Leon Stavrinakis

Saturday, May 13, 2023 – 10:00 a.m. – Speaker: Will Ward (Alum)

Saturday, May 13, 2023 – 4:00 p.m. – Speaker: Professor Todd McNerney (Department of Theatre and Dance/Associate Dean, School of the Arts)

[Break at 9:30 a.m.]

Executive Session #1

The motion was made by Trustee Tav Swarat, and seconded by Trustee Craig Thornton, to go into Executive Session at 9:56 a.m. for the following purposes: (1) Legal Counsel will consult and provide legal advice on litigation, including actual and potential legal claims; (2) Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property; (3) Employee records – legal matters and executive contract negotiations – personnel matters; and (4) Discussion of trade secrets (Section 30-4-40) where public disclosure would expose commercially valuable plans, marketing services, and competitive information. All in favor.

[Only the Board Members, President Hsu, President's Cabinet, and Board and IT Staff remained for Executive Session. Others were put in the waiting room until Executive Session ends and regular session resumes.]

Executive Session #2

[At 10:29 a.m., only the Board of Trustees, President Hsu, Elizabeth Kassebaum, Mark Berry and Paul Patrick remained for this portion of Executive Session.]

The motion was made by Trustee Ricci Welch, and seconded by Trustee Brian Stern, to come out of Executive Session at 12:10 p.m. All in favor.

[Regular session resumed.]

Chair Hay noted for the record that no action was taken during Executive Session.

Motion to Invest and Secure Randolph Hall Boardroom Furniture and New Electronics

The motion was made by Trustee Ricci Welch, and seconded by Trustee Craig Thornton, to invest and secure Randolph Hall Boardroom furniture and new electronics as presented in accordance with/required by State Code. The Chair called for the yeas and nays, and the motion passed.

Motion to Adjourn

The motion was made by Trustee Ricci Welch, and seconded by Trustee John Wood, that the meeting be adjourned at 12:12 p.m. All in favor.