

(Approved at April 28, 2020 Executive Committee Meeting)
Special Executive Committee Meeting Minutes
Friday, March 27, 2020
10:00 a.m.
Board of Trustees' Office, Room 208C, Randolph Hall
Zoom Video Conference*

Committee Members:

Trustees David Hay (Chair), Demetria Clemons (Vice Chair), Renée Romberger (Secretary), Ricci Welch and John Wood

Board Members Participating via Zoom Video Conferencing:

Trustees David Hay (Chair), Chuck Baker, Laurin Burch, Beth Burke, John Busch, Demetria Clemons (Vice Chair), Hank Futch, Henrietta Golding, Shawn Holland, Randy Lowell, Toya Pound, Renée Romberger (Secretary), Penny Rosner, Brian Stern, Steve Swanson, Tav Swarat, Craig Thornton, Ricci Welch and John Wood

Absent: Trustee Cherry Daniel

Others Participating via Zoom Video Conferencing:

President Andrew Hsu
Michaela Abbott (Staff Assistant)
Mark Berry (Deputy Chief of Staff)
Alicia Caudill (Executive VP, Student Affairs)
Betty Craig (Executive Assistant)
John Curtis (IT Representative)
Jimmie Foster (Assistant VP, Admissions and Financial Aid)
Elizabeth Kassebaum (Executive Secretary to the Board and VP for College Projects)
Ron Menchaca (VP, Communications)
John Morris (VP, Facilities Management)
Angela Mulholland (General Counsel)
Paul Patrick (Chief of Staff)
Mark Staples (CIO/Senior VP, Information Technology)
Chris Tobin (Executive VP, Institutional Advancement/Executive Director, Foundation)
Fran Welch (Interim Provost and Executive VP, Academic Affairs)

CALL TO ORDER:

Chair Hay called the meeting to order at 10:03 a.m. in the Board of Trustees' Office, Room 208C, Randolph Hall, noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

*Special Executive Committee Meeting was held via Zoom Video Conference due to COVID-19 Crisis.

He asked everyone to please mute their audio so that everyone will be able to hear better. If you are using your phone, please hit star (*) 6 to mute your audio and correspondingly hit star (*) 6 to unmute when you want to respond to the meeting discussion.

NEW BUSINESS/OLD BUSINESS:

Before turning the meeting over to President Hsu, Chair Hay shared that earlier this week he spoke to President Hsu about building a platform where the Board Members can receive periodic updates of college and campus activities/work going on regarding the Coronavirus.

His goal is to provide on-going and regular updates to the Board sharing the thoughtful, productive and appropriate actions/work of the Senior Leadership Team and the President as they have managed the affairs of the College during this extraordinary time.

These updates will be divided into three sections:

- Current work being accomplished
- Work/activities for the short term as defined through the end of the summer
- Future work/activities as it relates to plans for next semester

To that end, Chair Hay suggested it might be helpful to schedule bi-weekly Executive Committee meetings out of respect for everyone's time.

As always, all Trustees are invited to join these executive committee meetings as their own schedules permit. He noted that, except for the Executive Committee Members, these meetings will not count against your attendance record as a trustee since these are technically executive committee meetings.

Chair Hay would like to keep these particular executive committee meetings focused on the College's response around the COVID-19 pandemic. As tempting as it may be, the regular business of the College should be handled in our regularly scheduled meetings. These bi-weekly virtual executive committee meetings will just be updates from the administration and an opportunity for trustees to ask any questions.

PRESIDENT HSU'S REPORT:

President Hsu updated the Board of Trustees on actions being taken by College administration in response to COVID-19 and short- and long-term planning and contingency plans.

EXECUTIVE SESSION

The motion was made by Trustee John Wood, and seconded by Trustee Ricci Welch, to go into Executive Session for the following purpose: Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property. All in favor.

Only the Board Members, President Andrew Hsu, Elizabeth Kassebaum, Angela Mulholland and Paul Patrick remained for Executive Session.

[All persons not requested to attend Executive Session left the meeting.]

The motion was made by Vice Chair Demetria Clemons, and seconded by Trustee Ricci Welch, to come out of Executive Session and resume regular session. All in favor.

Chair Hay noted for the record that no action was taken during Executive Session.

Regular Session resumed.

The motion was made by Vice Chair Demetria Clemons, and seconded by Trustee John Wood, that the meeting adjourn at 11:47 a.m. All in favor.