

(Approved at January 25, 2019 Board of Trustees Meeting)

**COLLEGE OF CHARLESTON
UNIVERSITY OF CHARLESTON, SC**

Special Meeting of the Board of Trustees
Randolph Hall Boardroom¹

December 6, 2018

10:00 a.m.

Presiding:

David Hay, Chair

Board Members Present: Trustees David M. Hay (Chair), Elizabeth Middleton Burke (Beth), and Randy R. Lowell

Board Members Participating by Conference Call: Trustees Charles J. Baker (Chuck), Demetria Noisette Clemons, Henry A. Futch, Jr. (Hank), Henrietta U. Golding, Shawn M. Holland, Toya D. Pound, Renée B. Romberger, Penelope S. Rosner (Penny), Brian J. Stern, Steven D. Swanson, August G. Swarat II (Tav), Craig C. Thornton, Ricci L. Welch, and John B. Wood, Jr.

Board Members Absent: Trustees John Busch and L. Cherry Daniel

Others Present: Michael Adeyanju (Director, Executive Communications), Melantha Ardrey (Director, Residence Life/Chair, Staff Advisory Committee to the President), Mark Berry (Executive Director, Division of Marketing and Communications), Alicia Caudill (Executive VP, Student Affairs), Betty Craig (Executive Assistant), John Curtis (IT Rep), Jimmie Foster (VP, Enrollment Planning), Rénard Harris (Associate VP/Chief Diversity Officer), Liz Jurisich (Speaker of the Faculty/Professor, Mathematics Department), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees/VP, College Projects), Tripp Keeffe (President, Student Government Association), Narayanan Kuthirummal (Chair/Professor, Physics and Astronomy), Brian McGee (Provost/Exec. VP, Academic Affairs), John Morris (VP, Facilities Management), Angela Mulholland (General Counsel), Paul Patrick (Executive VP, Business Affairs), Jim Posey (Associate VP, Institutional Research, Planning, and Information Management), Mark Staples (Chief Information Officer/Senior VP), Zachary Stephens (President, Graduate Student Association), Kendra Stewart (Senior Advisor to the President), and Wanda Whitley (Staff Assistant)

Others Participating by Conference Call: Interim President Steve Osborne

WELCOME AND INTRODUCTORY REMARKS:

Chair Hay called the meeting to order at 10:04 a.m. noting that the press had been notified as required by the Freedom of Information Act.

¹In accordance with requirements of the *S. C. Freedom of Information Act*, news media was notified of the time, location, and agenda for this meeting.

APPROVAL OF MINUTES:

It was moved by Trustee Randy Lowell, and seconded by Trustee Beth Burke, that the minutes of the November 28, 2018 Special Board of Trustees meeting be approved as presented. The Chair called for the yeas and nays, and the Minutes were approved by voice vote.

ENGINEERING PROPOSAL:

Chair Hay called on Trustee Randy Lowell to begin the discussion regarding the Engineering Proposal.

Trustee Randy Lowell reported that the goal has been to approve Systems Engineering and Electrical Engineering degree programs by the end of the year. Both degree program proposals need CHE's approval by December 31.

Provost Brian McGee thanked Trustee Lowell and the Board of Trustees for their support of these proposals and noted that these engineering degrees will meet community needs. Also, he thanked Liz Jurisich (Speaker of the Faculty) for guiding the proposals through the Faculty Senate.

[Trustee John Wood joined the conference call at 10:09 a.m.]

The motion was made by Trustee Randy Lowell, and seconded by Trustee Beth Burke, that the Board approve Systems Engineering and Electrical Engineering as two new programs to be offered and authorize the President and Provost to take all actions necessary to get those programs approved. The Chair called for the yeas and nays, and the motion was approved by voice vote. [See Resolution below.]

**COLLEGE OF CHARLESTON
UNIVERSITY OF CHARLESTON, SOUTH CAROLINA
RESOLUTION OF THE BOARD OF TRUSTEES
PROPOSALS FOR NEW DEGREE PROGRAMS IN ENGINEERING**

December 6, 2018

WHEREAS, the College of Charleston Board of Trustees, the President, and the Provost have on multiple occasions indicated their desire to minimize the time required to develop, approve, and implement new undergraduate and graduate degree programs, as all such programs are intended to timely satisfy significant community or state needs;

WHEREAS, the Board is aware that all College of Charleston institutional approvals must be received and documented no later than December 31, 2018, in order to meet the requirements of our regional accreditor, the Southern Association of Colleges and Schools Commission on Colleges, for the submission of proposals for the 2019-2020 academic year;

WHEREAS, the Board has been advised that two new degree programs are now under development by the College’s faculty and administration during the current academic semester, with the goal of offering these programs during the 2019-2020 academic year;

WHEREAS, the two new degree program proposals would establish bachelor’s degree programs in **Systems Engineering** and **Electrical Engineering**;

WHEREAS, the Board has been advised that there is sufficient student demand for such programs, and that adequate resources are available, or are likely to become available, to finance the operations and management of the new programs effectively and efficiently.

NOW THEREFORE BE IT - - -

RESOLVED, that the President and the Provost, or either of them, are hereby authorized to submit the new programs to the South Carolina Commission on Higher Education pursuant to S.C. Code Ann. § 59-103-35 and to the Southern Association of Colleges and Schools Commission on Colleges (“SACSCOC”) for such approvals and notification as may be required under controlling law or regulation; and

RESOLVED, that the College may take such further actions as may be necessary or appropriate to secure approval of the programs from such Commission and SACSCOC and to implement the new programs, as described herein and presented to the Board through its Committee on Academic Affairs by the Provost.

EXECUTIVE SESSION:

The motion was made by Trustee Beth Burke, and seconded by Trustee Randy Lowell, to resolve the Board into Executive Session at 10:10 a.m. for (1) the discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property; and (2) the discussion of employment – Presidential Search – consistent with S.C. Freedom of Information Act [Section 30-4-70 (a) (1)]. All in favor.

Trustees Chuck Baker, Demetria Clemons, Hank Futch, Henrietta Golding, Shawn Holland, Toya Pound, Renée Romberger, Penny Rosner, Brian Stern, Steve Swanson, Tav Swarat, Craig Thornton, Ricci Welch, and John Wood participated by conference call. Chair Hay asked all conference call participants to acknowledge that they were on a phone line not being recorded and in a private venue and alone while on the call. All responded affirmatively.

[Trustee Craig Thornton joined the conference call at 10:12 a.m.]

[Trustee Demetria Clemons joined the conference call at 10:15 a.m.]

At this point, Chair Hay asked that only the Board members, Paul Patrick, and Elizabeth Kassebaum remain for Executive Session.

[Everyone not requested to attend Executive Session left the Boardroom and Interim President Steve Osborne left the conference call.]

The motion was made by Trustee Beth Burke, and seconded by Trustee Randy Lowell, to come out of Executive Session at 11:12 a.m. All in favor.

[Regular session resumed.]

Chair Hay noted for the record that no action was taken during Executive Session.

HOUSEKEEPING ITEMS:

Elizabeth Kassebaum informed the Board that three people are running for Former Trustee Todd Warrick's Board Seat #10, representing the 5th Congressional District. Application packets are due today.

- (1) Duncan McIntosh – Camden Attorney
- (2) Laurin Burch – Accountant from Camden
- (3) Adam Smith – Medical Sales from Fort Mill

The April Board meeting has been changed from April 18-19 to April 11-12 due to Friday, April 19, being Good Friday.

In conjunction with the January 24-25, 2019 Board of Trustees meeting, events to introduce President-Elect Hsu and his family have been scheduled for Wednesday, January 23.

The motion was made by Trustee Beth Burke, and seconded by Trustee Randy Lowell, to adjourn the meeting at 11:13 a.m. All in favor.