

(Approved at April 20, 2018 Board of Trustees Meeting)
COLLEGE OF CHARLESTON
UNIVERSITY OF CHARLESTON, SC

Board of Trustees Meeting
Randolph Hall Boardroom¹
January 26, 2018
9:00 a.m.

Presiding:
David M. Hay, Chair

Board Members Present: Trustees Donald H. Belk, John H. Busch, Demetria Noisette Clemons, L. Cherry Daniel, Frank M. Gadsden, Henrietta U. Golding, Randy R. Lowell, Annaliza O. Moorhead, Gregory D. Padgett, Penny S. Rosner, Brian J. Stern, Joseph F. Thompson, Jr., Craig C. Thornton, M. Todd Warrick, Ricci L. Welch, and John B. Wood, Jr.

Board Members Participating by Conference Call: Trustee Renee B. Romberger

Board Members Absent: Trustee Toya D. Pound

Others Present: President Glenn McConnell, Michael Adeyanju (Director, Executive Communications), Ruth “Rudy” Alisaukas (Chair, Staff Advisory Committee to the President), Mike Auerbach (Dean, School of Sciences and Mathematics), Mark Berry (Executive Director, Division of Marketing and Communications), Divya Bhati (Associate VP, Institutional Effectiveness and Strategic Planning), Timothy Buttram (President, Graduate Student Association), Alicia Caudill (Executive VP, Student Affairs), Lillie Chamblee (Staff Assistant, President’s Office), Betty Craig (Executive Assistant to the Board of Trustees), Trisha Folds-Bennett (Dean, Honors College), Jimmie Foster (VP, Enrollment Planning), Kimberly Gertner (Director, Equal Opportunity Programs), Godfrey Gibbison (Dean, School of Professional Studies), Jerry Hale (Dean, School of Humanities and Social Sciences), Debbie Hammond (Senior Executive Administrator for the President), Rénard Harris (Associate VP/Chief Diversity Officer), Sylvia Harvey (Trustee Emeritus), Alexandra Helfgott (President, Student Government Association), Shirley Hinson (Director of Government Relations), Timothy Johnson (Interim Dean, School of Languages, Cultures and World Affairs), Sam Jones (Senior VP, Fiscal Services), Elizabeth Jurisich (Speaker of the Faculty/Professor, Mathematics Department), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees/VP, College Projects), Carly Kerr (Graduate Assistant), Jeff Kinard (President, Foundation Board), Cathy Mahon (Associate VP, Development), Clara Hodges McFadden (Administrative Assistant, Provost’s Office), Brian McGee (Executive VP for Academic Affairs/Provost), Valerie Morris (Dean, School of the Arts), Angela Mulholland (General Counsel), Steve Osborne (Senior Advisor to the President), Paul Patrick (Executive VP, Business Affairs), Jim Posey (Associate VP, Institutional Research, Planning and Information Management), Ann Pryor (Vice President, Alumni Affairs), Jonathan Ray (Director of Institutional Events and Chef Concierge), Robert Reese (Chief of Police), Matt Roberts (Director of Athletics), Mike Robertson (Senior Director of Media Relations), Mark Staples (Chief Information Officer/Senior VP), Chris Tobin (Executive VP, Institutional Advancement), William Veal (Professor, Teacher Education/Chair, Senate Budget Committee), David Watson (Trustee Emeritus), and Fran Welch (Dean, School of Education). Also attending were John Curtis (IT Support), Roy Snipe (Audio Visual Events Coordinator), and Reese Moore (Photographer). Special guests: Elaine Worzala (Professor in Real Estate and Director of the Carter Real Estate Program) and two Real Estate Program students, Molly Badger and Hunter MacDonald.

¹In accordance with requirements of the *S. C. Freedom of Information Act*, news media was notified of the time, location, and agenda for this meeting.

WELCOME AND INTRODUCTIONS

Chair Hay welcomed everyone and introduced employees new to campus or new to their positions:

- Everett McInnis, New Director of Budgeting and Payroll Services. Everett graduated from the College of Charleston in 1996 with double Bachelor of Science degrees in Accounting and Business Administration, as well as a minor in Economics. In 1997, he completed the College's Master of Accountancy program.

After graduation, he worked for Sonoco Products Company headquartered in Hartsville, South Carolina with locations in 33 countries around the world. In 2006, he returned home to his Alma Mater as the Payroll Manager. On December 1, 2017, Everett was promoted to Director of Budgeting and Payroll Services.

- Christine Workman, New Director of Student Life. Christine graduated from Clemson University with a B.A. in Speech and Communication Studies and Minor in English from Iowa State University with a Master of Education in Higher Education and Student Affairs.

She has served in a variety of roles overseeing functional areas, including student activities, fraternity and sorority life, substance abuse prevention, and student organization management.

Christine is currently a doctoral student at the University of Wisconsin-La Crosse in the Student Affairs Administration and Leadership Program. She joined the College of Charleston as Director of Student Life in November 2017. In this role, she has oversight for student activities, student organizations, and the Stern Student Center.

Next, Chair Hay recognized three students from the Honors College.

- "Catie" Hutchison is a junior from Aldie, Virginia and a member of the Honors College and Aiken Fellows Society. She is an International Scholar and a Swanson Scholar. Double major in International Studies and Political Science; double minor in German and Creative Writing. Catie is the recipient of a UK Fulbright Summer Institute Fellowship, a highly competitive and fully funded summer program sponsored by the UK Fulbright Commission. Catie studied at the University of Dundee.
- Jasmine Shabazz is a sophomore from Greenwood, SC and a member of the Honors College and Aiken Fellows Society. She is also a Ketner Scholar. Double major in Biology and Public Health and a Spanish minor. Jasmine was also awarded a UK Fulbright Summer Institute Fellowship. She studied at the School of Oriental and African Students at the University of London. In addition, she was recently selected to attend Harvard University's Public Policy and Leadership Conference in early February.
- Zainab Dossaji is a sophomore from Spartanburg, SC and a member of the Honors College and Aiken Fellows Society. Double major in Political Science and English. Like Jasmine, she was selected to attend Harvard University's Public Policy and Leadership Conference. She and Jasmine will join other freshmen and sophomores from around the nation at the Harvard Kennedy School, where they will meet faculty and graduate students and learn more about how national leaders work to inform public policy.

Next, Chair Hay recognized a number of Hibernian Society Scholars. They were joined by J. Van de Erve and Tom Finnegan from the Hibernian Society.

- Lauren Croghan, from Charleston, is majoring in Early Childhood Education. Lauren plans to graduate in 2020;
- Kionnie Epps, from Kingstree, is majoring in Public Health. Kionnie plans to graduate in 2020;
- Jessica Silvey, from Columbia, is a double major in Psychology and Biology. Jessica plans to graduate in 2019.

Next, Chair Hay recognized the 2017 Indoor CAA Volleyball Conference Champions. They were joined by Head Coach Jason Kepner and Assistant Coach John Lucas.

- Ally Beckman is a junior from Apex, North Carolina, majoring in Exercise Science;
- Peyton Eisnaugle is a sophomore from Dallas, Texas, with an undecided major;
- Lauren Freed is a sophomore from Troy, Ohio, majoring in Elementary Education;
- Kennedy Madison is a junior from Evansville, Kentucky, majoring in Secondary Education and History;
- Meghan Murphy is a red shirt freshman from Orange, California, majoring in Communication;
- Mandy Napierala is a red shirt sophomore from Irondequoit, New York, majoring in Communication with a minor in Marketing;
- Devon Rachel is a junior from Louisville, Kentucky, majoring in Exercise Science; and
- McKala Rhodes is a junior from Charleston, majoring in International Business.

The College's volleyball team added many program-firsts into its already rich history this past fall, including its 15th regular season conference championship with a first-place finish in the regular season, and the first-ever at-large bid to the NCAA Tournament in both school and CAA history to go along with a 27-6 overall record, and a 15-1 mark in conference play. The Cougars also set several program records, including a single-season record for team serve percentage, as well as a new single-season individual hitting percentage mark by Krissy Mummy. Head Coach Jason Kepner was named the CAA Coach of the Year for the second time, while Mummy and Allison Beckman garnered Player and Setter of the Year honors, respectively. Mummy and Beckman were named to the All-CAA First Team; Kennedy Madison and Devon Rachel earned a spot on the Second and Third team, respectively. Both Rachel and Mummy were named to the CAA All-Tournament Team.

Chair Hay expressed his congratulations to the volleyball team for a great 2017 season.

And finally, Chair Hay recognized a number of ARAMARK's student workers:

- Tamaz Anderson is a freshman from Florence, SC, majoring in Accounting;
- German Dominquez Lopez is a freshman from Charleston, SC, majoring in Business Administration and a minor in German;
- Andrew Kopshynski is a senior from Pawley's Island, SC, majoring in Geology;
- Gerald Nunoo is a junior from Fort Mill, SC, majoring in Hospitality and Tourism and Business Administration;
- Arieon Roberts is a sophomore from Florence, SC, majoring in Biology and Public Health; and
- Alexis Washington is a sophomore from Blythewood, SC, majoring in Business Administration and Hospitality and Tourism Management.

[Board members moved to the Boardroom to continue the Board of Trustees meeting.]

The regular meeting of the College of Charleston Board of Trustees was called to order at 9:00 a.m. by Chair Hay noting that the meeting notice had been posted and the press notified as required by the Freedom of Information Act.

First, Chair Hay welcomed Sylvia Harvey and David Watson, Trustees Emeriti, to the meeting.

In addition, Chair Hay thanked everyone who assisted with the 30th Anniversary Celebration held last evening at his home.

In response, Trustee Frank Gadsden thanked Chair Hay and his wife Mariana for hosting the event at their home.

APPROVAL OF MINUTES:

It was moved by Trustee John Wood, and seconded by Trustee Ricci Welch, that the minutes of the October 26, 2017 Board Meeting be approved as presented. The Chair called for the yeas and nays, and the Minutes were approved by voice vote.

On behalf of the Board of Trustees, Chair Hay thanked members of the campus community who went beyond the call of duty to provide assistance during the unusual (rare) weather conditions in Charleston earlier this month – ARAMARK, Physical Plant, Public Safety, Grounds, Custodial Services, Residence Life, Paul Patrick and President McConnell.

PRESIDENT'S REPORT:

President McConnell's remarks today focused on past initiatives and milestones facing the College.

First, President McConnell thanked Chair Hay and his wife Mariana for hosting the Board of Trustees 30th Anniversary Commemoration at their home last evening.

Highlights of his remarks include:

- A couple thousand visitors came to campus during the Christmas holidays to see for the first time the light show in Cistern Yard.
- Philanthropic trips update
- Four topline achievements:
 - Reaccreditation Process went very well. Not one recommendation was received from SACSCOC.
 - Faculty Senate approved Bachelor of General Studies – first online program in Fall 2018 after approval by CHE and SACSCOC in 2018; and Master of Data Science – still needs CHE and SACSCOC approval.
 - All full-time temporary employees who have worked at the College over five years will be moved to a permanent line.
 - Launched a new Human Resources Program
- The College hosted the CAA President’s Conference on campus, January 8-9, 2018.
- John Morris, new VP for Facilities Planning, Management, and Operations, will begin work on February 1.
- Chris Tobin has been appointed Executive VP for Institutional Advancement after serving as Interim Executive VP for the past year or so.
- A Temporary Task Force has been created to construct the overall strategy for the 250th Anniversary Celebration.
- Launched a new initiative aimed at helping our campus community connect with the College’s Senior Leadership Team. The first coffee hour will take place on Thursday, February 15, from 9:30 to 10:30 a.m. in Alumni Hall.

REAL ESTATE PROGRAM PRESENTATION:

Chair Hay introduced Elaine Worzala, Professor in Real Estate and Director of the Carter Real Estate Program, and two Real Estate Program students, Molly Badger and Hunter MacDonald.

Molly is a senior from Jackson, Mississippi, majoring in Business Administration with a concentration in real estate. She works with Elaine at the Carter Real Estate Center, is a Schottland Scholar, and is on the Dean’s Student Form.

Hunter is a senior from Washington, DC, majoring in Historic Preservation with a minor in real estate. She is the past president of the Real Estate Club and an honors student.

Molly and Hunter spoke briefly regarding their experiences with the Real Estate Program.

[Chair Hay recognized Paul Bower, Post & Courier Reporter, who joined the meeting at 9:28 a.m.]

ENROLLMENT REPORT

Chair Hay introduced Jimmie Foster, Vice President, Enrollment Planning, who presented the Enrollment Report.

COMMITTEE REPORTS:

EXECUTIVE COMMITTEE:

Committee members present: Trustee David Hay (Chair) and Demetria Clemons

Committee members participating by conference call: Trustees Frank Gadsden (Vice Chair), Greg Padgett, and Renee Romberger (Secretary)

Other Board members present: Trustee Don Belk

Other Board members participating by conference call: Trustees Cherry Daniel, Henrietta Golding, Brian Stern, Craig Thornton, and John Wood

Others present: Michael Adeyanju (Director, Executive Communications), Mark Berry (Executive Director, Marketing and Communications), Divya Bhati (Associate VP, Institutional Effectiveness and Strategic Planning), Alicia Caudill (Executive VP, Student Affairs), Lillie Chamblee (Staff Assistant, President's Office), Betty Craig (Executive Assistant), John Curtis (IT Support), Jimmie Foster (VP, Enrollment Planning), Debbie Hammond (Senior Executive Administrator for the President), Elizabeth Kassebaum (Executive Secretary to the Board and VP for College Projects), Brian McGee (Provost/Executive VP, Academic Affairs), Angela Mulholland (General Counsel), Paul Patrick (Executive VP, Business Affairs), Matt Roberts (Athletics Director), Mike Robertson (Senior Director, Media Relations), and Chris Tobin (Executive VP, Institutional Advancement)

Chair Hay presented the following committee report:

The Executive Committee met on Thursday, January 11, 2018, and approved the minutes of the October 10, 2017 Executive Committee meeting.

The Committee received brief informational updates on a number of topics, all of which have been covered in the President's Report or will be covered in the various upcoming committee reports.

ACADEMIC AFFAIRS COMMITTEE:

Committee members present: Trustees Randy Lowell (Chair), Don Belk, Demetria Clemons, Cherry Daniel, and Penny Rosner

Committee members absent: Trustees Toya Pound and Renee Romberger

Other Board members present: Trustees David Hay (Chair), Frank Gadsden, Greg Padgett, Joe Thompson, and Ricci Welch

Staff Liaisons present: Brian McGee (Provost/Executive VP for Academic Affairs)

Others present: Michael Adeyanju (Director, Executive Communications), Rudy Alisuskas (Database Specialist and Staff Advisory Council Representative, Development Office), Mike Auerbach (Dean, School of Sciences and Mathematics), Stephanie Auwaerter (Director of Orientation/New Student Programs), Mary Bergstrom (Registrar), Mark Berry (Executive Director, Division of Marketing and Communications), Divya Bhati (Associate VP, Institutional Effectiveness and Strategic Planning), Alicia Caudill (Executive VP for Student Affairs), Deanna Caveny-Noecker (Associate Provost for Faculty Affairs), Lynn Cherry (Associate Provost for Curriculum and Institutional Resources), Melinda Coleman (Associate Director, Center for Student Learning), John Curtis (IT Support), Beverly Diamond (Retired Senior Vice Provost), Jocelyn Evans (Associate Dean, School of Business), Lynne Ford (Associate VP, Academic Experience), Jimmie Foster (VP, Enrollment Planning), Chad Galuska (Assistant Professor, Psychology Department), Godfrey Gibbison (Dean, School of Professional Studies), Jerry Hale (Dean, School of Humanities and Social Sciences), Debbie Hammond (Senior Executive Administrator for the President), Rénard Harris (Associate VP and Chief

Diversity Officer), Zach Hartje (Director of Teaching, Learning, and Technology), Tim Johnson (Interim Dean, School of Languages, Cultures and World Affairs), Liz Jurisich (Speaker of the Faculty/Professor, Mathematics Department), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees/VP for College Projects), Page Keller (Director, Center for Excellence in Peer Education), Aron Kuch (Associate Director, Research and Data Analyst, Office of Admissions), Mindy Miley (Assistant VP, New Student Programs), Valerie Morris (Dean, School of the Arts), Angela Mulholland (General Counsel), Steve Osborne (Senior Advisor to the President), Sarah Owens (First-Year Experience), Paul Patrick (Executive VP, Business Affairs), Jim Posey (Associate VP, Institutional Research, Planning, and Information Management), Matt Roberts (Director of Athletics), Andrew Sobiesuo (Associate Provost, Center for International Education), Mark Staples (Chief Information Officer/Senior VP), Fran Welch (Dean, School of Education, Health and Human Performance), and John White (Dean, Addlestone Libraries)

Trustee Randy Lowell presented the following committee report:

Provost McGee's Report to the Committee:

- Dashboard Update/Enrollment, Financial Aid, and Retention Report
- Charleston Bridge Program Review
- Faculty Diversity Data
- College Reads! Program
- Construction Projects
- Three-Year Strategic Plan for Distance Education
- Curriculum Development
- Academic Policy Revision and Development

Speaker of the Faculty:

Liz Jurisich, Speaker of the Faculty, spoke briefly to the full Board regarding faculty work and activities during the current semester.

Staff Advisory Committee to the President:

Ruth "Rudy" Alisaukas, Chair of the Staff Advisory Committee to the President, spoke briefly on behalf of the staff.

[Clara Hodges McFadden joined the meeting.]

Presentation to Clara Hodges McFadden:

Chair Hay informed the Board that Clara is retiring from the College by saying "Twenty five years ago Clara Hodges McFadden joined us as Executive Assistant to the Provost here at the College. During those years (and a couple before with her part-time work in Undergraduate Studies), Clara has worked with six Provosts and five Presidents. Next week, Clara will begin her next season in life as she retires from the College." He asked Clara to come forward to receive a small token of appreciation for her years of service to the College. Chair Hay thanked Clara for her hard work and dedication to the College.

[Clara comes forward and Chair Hay presents her presentation folder gift. Then Clara left the meeting.]

ALUMNI RELATIONS COMMITTEE:

Committee members present: Trustees Ricci Welch (chair), Demetria Clemons, and Greg Padgett

Committee members absent: Trustees Toya Pound and Todd Warrick

Other Board members present: Trustee Don Belk

Staff Liaisons present: Ann Pryor (VP, Alumni Relations) and Karen Jones (Director, Alumni Communications and Executive Secretary of the Alumni Association)

Others present: Mark Berry (Executive Director, Marketing and Communications), Debbie Hammond (Senior Executive Administrator to the President), Sylvia Harvey (Trustee Emeritus), Lauren Hurlock (Assistant Director, Marketing and Communications), Cathy Mahon (VP, Development), and Chris Tobin (Executive VP, Institutional Advancement)

Trustee Ricci Welch presented the following committee report:

- The number of alumni for whom CofC has email addresses has increased by 18 percent in the first two quarters of FY18. The College can now reach 49,134 of its more than 82,000 alumni via email.
- The Office of Alumni Affairs opened the new Alumni Welcome Center at Towell Library and hosted a number of gatherings throughout November and December, including Fall Alumni Weekend and an Open House during Cougar Night Lights. Displays currently on view include alumnus John Charles Fremont, Class of 1836; the 100th anniversary of the first women students to enroll at CofC; and the 50th anniversary of the first African-American students to enroll at CofC.
- 880 alumni and guests participated in events held throughout campus during Fall Alumni Weekend, November 17-18. In addition to the grand opening of the new Alumni Welcome Center at Towell Library, the Alumni Association hosted an oyster roast in Cistern Yard and its annual Awards Gala.
- 29 of the College's 33 Alumni Chapters hosted events during the 2nd Quarter engaging 852 alumni, parents, and guests. President McConnell and key College staff leaders traveled to seven chapters for Holiday Cheer events during December, meeting alumni and parents in Dallas, Atlanta, New York, Florence, Columbia, Greenville, and Charlotte.
- Two basketball Cougar Trail events were held in early January in Philadelphia and Baltimore before the Drexel and Towson games. Three more basketball Cougar Trails are coming up in February and Admissions is inviting accepted students and their parents as well.

February 1 at Northeastern in Boston, February 17 at UNC Wilmington, and February 24 at William & Mary.

- Three Cougar Trail events are planned for baseball this year: March 21 at Furman, March 25 at Patriots Point when CofC hosts William & Mary, and May 9 in Columbia at Spirit Communications Park when CofC will take on the USC Gamecocks.
- On Thursday evening, March 1, President McConnell will present nearly 200 students with their College of Charleston rings at the Ring Ceremony during Family Weekend.
- Chris Tobin briefed the Committee on the framework for planning the College's 250th anniversary celebration. It will align with President McConnell's Vision 250 document and will include the entire CofC community.

- Spring Alumni Weekend will be held May 4-5, 2018. The Alumni Association meeting will be held on Saturday afternoon following the brunch. It will include the installation of new officers and voting on a new Trustee to represent the Alumni Association.
- Cathy Mahon presented the Development Report, pointing out that Alumni continue to lead all donor groups in total dollars donated. More than 1,400 students made in-kind or cash donations valued at over \$55,000 during the Student Alumni Associates “Swipe Away Student Hunger” campaign at the end of the fall semester.
- February 1 is the deadline for nominations for 2018 Alumni Awards and for applications for Alumni Scholarships. The Alumni Association is providing financial support to 52 students this year, which is an increase of more than 40 percent over the past two years.

ATHLETICS COMMITTEE:

Committee members present: Trustees Greg Padgett (chair), John Busch, Frank Gadsden, Randy Lowell, Craig Thornton, and Ricci Welch

Committee members participating by conference call: Trustee Renee Romberger

Other Board members present: Trustees David Hay (Chair, Board of Trustees) and Cherry Daniel

Staff Liaisons present: Matt Roberts (Director of Athletics)

Others present: Vince Benigni (Faculty Athletics Representative), Mark Berry (Executive Director, Division of Marketing and Communications), Divya Bhati (Associate VP for Institutional Effectiveness and Strategic Planning), Alicia Caudill (Executive VP, Student Affairs), Jimmie Foster (VP, Enrollment Planning), Otto German (Assistant Athletics Director for Compliance), Debbie Hammond (Senior Executive Administrator to the President), Weston Ijames (Assistant Director of Athletics), Laura Lageman (Associate Director of Athletics), Mark Staples (Senior VP for Information Technology), Kate Tiller (Assistant Athletic Director for Academic Advising), and Jamaal Walton (Associate Director of Athletics)

Trustee Greg Padgett presented the following committee report:

Student Athletes:

Matt Roberts introduced senior softball player, Jordin Jones, and redshirted junior baseball player, Logan McRae. Jordin and Logan spoke regarding what attracted them to the College of Charleston.

Goals:

- I. Academic Excellence – achieve academic success by recruiting, retaining and graduating future leaders

Goal Spotlight:

- 16 consecutive semesters with cumulative GPA above 3.0 (3.052)
- 14 student-athletes earned a 4.0 GPA
- 108 student-athletes earned a fall term GPA of 3.5 or higher
- 47% of our student-athletes earned a fall term GPA of 3.2 or higher
- Top Women’s Team – Women’s Tennis – 3.504
- Top Men’s Team – Men’s Golf – 3.205
- Most Improved – Men’s Golf and Baseball – increase of 0.26+

- II. “Competitive Success – provide the necessary resources for student-athletes, coaches and staff to pursue and win conference and national championships.

Goal Spotlight:

- Volleyball finished CAA regular season champions and became 1st CAA team to earn an at-large bid to the NCAA Tournament.
- Men’s Soccer finished 3rd place in the CAA – highest finish since joining CAA. Defensive Player of the Year and two players on the CAA 1st Team.
- Women’s Soccer finished 6th place in the CAA.
- Cross Country – Men finished in 4th place in the CAA and women in 6th place.

- III. “Community Engagement – strengthen our impact on the Charleston community by creating lasting memories and developing enduring relationships.

Goal Spotlight:

- Five-year high for men’s basketball attendance average – 3713
- College of Charleston currently leads the CAA in attendance.
- Licensing revenue is currently \$11,000 above last year – the highest annual licensing revenue ever collected.
- Cougar Club donations as of 12/31/17 - \$195,749 in cash gifts, an increase of 25% from 12/31/16. Added 43 new members in FYE 18 translating to \$40,774 in new revenue.

Special Events:

- College of Charleston Athletics Hall of Fame on January 27. Three inductees will be honored: Lee Curtis ’03 (baseball), Mary Sabatino ’03 (volleyball), and Sherry Dunbar-Kruzan, Honorary (volleyball coach, 2003-06).

Cougar Trail Events:

- Alumni and Admissions events in Philadelphia, Baltimore, Boston, Wilmington, and Williamsburg in conjunction with men’s basketball games.

- IV. “Program Integrity – Emphasize a culture of integrity in NCAA compliance, diversity and inclusion, and adherence to the College’s policies and procedures.

Goal Spotlight:

- Compliance Update
 - Compliance Office has added one full-time person and two Graduate Assistants.
 - Compliance education meetings with all teams were held at the beginning of the academic year.

Program Spotlight: Student Athlete Academic Services (SAAS)

Staff: Kate Tiller, Assistant Athletics Director; Keri McGee, Associate Director; Lizzy Johnson, Assistant Director; and Remy Starker, Academic Coordinator

Discussed the following programs to help our student-athletes:

- Paws to Claws – opportunity for freshmen to take classes in summer before they begin athletic practices
- Student-Athlete 101 – mandatory for freshmen student-athletes; ten classes that assist in transition to college

- Academic Advising – athletic academic advisors work closely with student-athletes and major advisors to keep student-athletes on track for graduation.
- Travel – communication regarding absences. In addition to student-athletes communicating to professors, emails are generated as reminders to professors.
- Cougar Academic Resource Engagement (CARE) – hour of study hall required each week
- Academic Monitoring – weekly academic meetings for all freshmen and other student-athletes in academic trouble
- Cougar Cup – friendly competition between teams. Points are awarded for academic and athletic success, community service hours, etc.
- Student-Athlete Advisory Committee (SAAC) – two representatives from each team are nominated by their coach; empowers student-athletes to discuss ideas and get involved in the Athletics Department.
- Pathways to Success – a series of workshops regarding life skills

AUDIT AND GOVERNANCE COMMITTEE:

Committee members present: Trustees Henrietta Golding (Chair), Don Belk, and Joe Thompson

Committee members participating by conference call: Trustee John Wood

Committee members absent: Trustees Greg Padgett and Todd Warrick

Others present: Sam Jones (Senior VP, Fiscal Services), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees/VP for College Projects), Gail Long (Internal Auditor), Angela Mulholland (General Counsel), Paul Patrick (Executive VP, Business Affairs), Steve Osborne (Senior Advisor to the President), and Dawn Willan (Controller). Also present were Howie Houston (Shareholder), Lindsay Ball (Senior Manager), and Molly Waring (Audit Manager) from our external auditing firm, Elliott Davis Decosimo.

Trustee Henrietta Golding presented the following committee report:

Howie Houston, Lindsay Ball, and Molly Waring from our external auditing firm, Elliott Davis Decosimo, discussed areas of work performed for fiscal year 2016-17:

- Audit of the Financial Statements (Comprehensive Annual Financial Report)
- Audit of Federal Financial Awards
- Agreed-upon procedures report for NCAA requirements

Their report reflected unmodified opinions and no significant findings. The College is expected to receive a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. The College has received this award for 24 years.

Trustee Greg Padgett thanked the financial staff for this great accomplishment noting that they earned it.

BUDGET AND FINANCE COMMITTEE:

Committee members present: Trustees Frank Gadsden (chair), Annaliza Moorhead, Greg Padgett, Joe Thompson, and Ricci Welch

Committee members participating by conference call: Trustee Renee Romberger

Committee members absent: Trustees Henrietta Golding and Brian Stern

Other Board members present: Trustees David Hay, Don Belk, Demetria Clemons, Randy Lowell, Craig Thornton, and John Wood

Others present: Michael Adeyanju (Director, Executive Communications), Ruth “Rudy” Alisauskas (Chair, Staff Advisory Committee to the President), Divya Bhati (Associate VP, Institutional Effectiveness and Strategic Planning), Alicia Caudill (Executive VP, Student Affairs), Deanna Caveny-Noecker (Associate Provost for Faculty Affairs), Trisha Folds-Bennett (Dean, Honors College), Jimmie Foster (VP, Enrollment Planning), Debbie Hammond (Senior Executive Administrator for the President), Zach Hartje (Director, Teaching, Learning and Technology), Shirley Hinson (Director of Government Relations), Timothy Johnson (Interim Dean, School of Languages, Cultures, and World Affairs), Sam Jones (Senior VP, Fiscal Services), Elizabeth Jurisich (Faculty Speaker/Professor, Department of Mathematics), Elizabeth Kassebaum (Executive Secretary to the Board/VP for College Projects; Brian McGee (Provost/Executive VP, Academic Affairs), Valerie Morris (Dean, School of the Arts), Angela Mulholland (General Counsel), Amy Orr (Director, Business and Auxiliary Services), Steve Osborne (Senior Advisor to the President), Paul Patrick (Executive VP, Business Affairs), Matt Roberts (Director of Athletics), Mark Staples (Chief Information Officer), Chris Tobin (Executive VP, Institutional Advancement), and William Veal (Professor, Teacher Education/Chair, Senate Budget Committee)

Trustee Frank Gadsden presented the following committee report:

Paul Patrick gave a brief update on several capital projects that will be covered in the Facilities Committee Report. Specifically noted was the Transfer Center, Lightsey Center Basement (which will serve as an Academic Services Hub), and the progress with the Rita Hollings Science Center.

Paul noted that copies of the Comprehensive Annual Financial Report (CAFR) (Fiscal Year 2017) were at each Committee members place and that the external auditors, Elliott Davis, had made a presentation earlier at the Audit and Governance Committee meeting where copies were distributed to those members. As Trustee Golding has already noted, the College received a “clean” audit. Copies of the CAFR are at your places for any Board members not having already received one.

Paul asked for feedback on the Committee level detail budget data. Hearing none, it was determined that staff would proceed with the distribution of the appropriate sections of the data to the various Committees as information and for use in future budget discussions.

Paul noted the budget timeline, noting state key milestones. The College made its annual presentation before the House Ways and Means Higher Education Subcommittee on Wednesday. The requests were modified from those included in the Governor’s budget to be more “innovative.” They included \$1.1M for joint programs with The Citadel in STEM and Health Sciences and \$400K for Data Science Master’s Degree program. The capital requests were the same as those included in the Governor’s budget (Stern Center, 58 George, Silcox, and the Simons Center). The next step in the state budget process is the Senate Budget Subcommittee hearing which has not yet been scheduled.

Paul noted that the BEA was meeting as the Committee was meeting and that the latest data was from November. At that point, revenue was up by \$22.8M overall. It is unlikely there will be any significant additional revenue for allocation in the state budget process.

Sam Jones reviewed the budget adjustments reflected through December 31, 2017. **The Budget and Finance Committee moved that the Resolution to approve the budget adjustments for the quarter**

ended December 31, 2017 be approved as presented. The Chair called for the yeas and nays, and the Resolution was passed by voice vote. Motion passed.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
BUDGET ADJUSTMENTS**

January 26, 2018

WHEREAS, College management has reviewed its projections of revenues and expenses for the year 2017-2018 and, based on that review, has recommended certain reallocations and adjustments to the budget previously approved by the Board; and

WHEREAS, those recommended reallocations and adjustments were presented to the Board's Budget and Finance Committee and were determined to be reasonable and appropriately supported by College management.

NOW THEREFORE, be it

RESOLVED, that the Board hereby approves the recommended reallocations and adjustments to the approved budget for year 2017-2018, as presented by College management to the Budget and Finance Committee and as further detailed in the table captioned "College of Charleston 2017-2018 Revenue and Expense Budget Adjustments December 31, 2017" contained in the Board of Trustees briefing materials dated January 26, 2018; and

RESOLVED, that all actions of College management to effectuate these reallocations and adjustments prior to the effective date of this Resolution are hereby ratified and affirmed.

DEVELOPMENT COMMITTEE:

Committee members present: Trustees Greg Padgett '79 (Acting Chair), Frank Gadsden '80, Randy Lowell '95, Craig Thornton '02, and John Wood '83

Committee members participating by conference call: Trustee Renee Romberger '81 (chair)

Committee members absent: Trustee Henrietta Golding '74

Volunteer Board Liaisons present: David Crowley '02 (Executive Director, Cougar Club), Glen Brown '76 (Vice Chair, Foundation Board), and Sherwood Miler III '74 (President, Alumni Association)

Others present: Tim Johnson (Interim Dean, School of Languages, Cultures and World Affairs), John King (Senior Development Officer LCWA), Cathy Mahon '80 (Interim VP of Development), Brian McGee (Provost/Executive VP, Academic Affairs), Jan Okas (Administrative Assistant, Development), Ann Pryor '83 (VP, Alumni Affairs), Matt Roberts (Director of Athletics), and Chris Tobin (Executive VP, Institutional Advancement)

Special guests: LCWA Board Members: A .J. Heath and Loren Ziff

Trustee Greg Padgett (Acting Chair) presented the following committee report:

First, Trustee Padgett wished Renee Romberger and her husband Randy well. Renee is in Atlanta with Randy.

LCWA Presentation:

Tim Johnson provided a Power Point on LCWA and introduced LCWA Board members A. J. Heath and Loren Ziff, who shared their insight and many years of experience with the College and LCWA.

Fundraising Report:

Cathy Mahon reported the College's fundraising results through the second quarter of fiscal year 2017 (July 1– December 31, 2017). She stated that \$9.07 million has been raised in new philanthropic commitments towards the fiscal year goal of \$13.5-\$15 million, compared to \$6 million raised at the same time in fiscal year 2017. Ms. Mahon highlighted that more than 1,243 alumni contributed approximately \$2.8 million of the \$9.07 million total, which also represents 32% of all new commitments to the College to date.

250th Anniversary Planning Task Force:

Chris Tobin provided an update on the planning for the College's 250th Celebration.

A 250th Anniversary Planning Task Force comprised of senior campus leadership has outlined a framework with initial objectives, stakeholders, roles/responsibilities, and a timeline for the fiscal year. This framework is meant to ensure that the 250th Celebration includes the entire College of Charleston community and that outcomes are distinctive, strategic and impactful. Mr. Tobin noted that the main themes and goals of the 250th Celebration will be aligned with the *Vision 250: Mind, Body, Spirit* document. Guiding objectives include: to expand the brand awareness of the College; ignite pride in students, staff, faculty, alumni, and the community-at-large; unify the campus; recognize the College's rich history and compelling future; showcase excellence and distinction in the academic and student bodies; and increase philanthropic and alumni support.

The Planning Task Force will submit nominees for a Steering Committee to the President for input and approval and to build upon the momentum and direction achieved thus far. Other key objectives in the next few months include confirming date(s) of signature events; drafting a communication plan, creating a budget; outlining a CofC stakeholder engagement plan (focus groups); and developing fundraising and alumni strategies.

And finally, Matt Roberts, Ann Pryor, and Chris Tobin provided updates from their respective boards.

Volunteer Spotlight:

(1) H. Chapman McKay '86 (his bio was distributed to all Board members)

FACILITIES COMMITTEE:

Committee members present: Trustees John Wood (chair), Henrietta Golding, Randy Lowell, Annaliza Moorhead, Brian Stern, and Joe Thompson

Other Board members present: Trustee David Hay (Chair)

Others present: Mike Auerbach (Dean, School of Sciences & Mathematics), Alicia Caudill (Executive VP, Student Affairs), Lynn Cherry (Associate Provost, Curriculum and Institutional Resources), Aaryne Elias (Campus Planning Manager), Trisha Folds-Bennett (Dean, Honors College), Tim Johnson (Interim Dean, School of Languages, Cultures and World Affairs), Sam Jones (Senior VP, Fiscal Services), Brian McGee (Provost/Executive VP, Academic Affairs), John Morris (VP for Facilities Planning, Management and Operations), Valerie Morris (Dean, School of the Arts), Angela Mulholland (General Counsel), Amy Orr (Director, Business and Auxiliary Services), Steve Osborne (Senior Advisor to the President), and Paul Patrick (Executive VP, Business Affairs)

Trustee John Wood presented the following committee report:

Paul Patrick introduced John Morris, the new Vice President for Facilities Planning, Management, and Operations. He will begin work on February 1.

Current Capital Projects Update:

Paul Patrick provided a brief update regarding current capital projects:

- Rita Hollings Science Center – Final completion is scheduled for March 23.
- Simons Center for the Arts – The scope and budget are being determined in partnership with the construction management firm Whiting-Turner.
- 176 Lockwood Drive – The project finished on time and approximately \$300,000 under budget. There are a few outstanding punch list items.
- 14 Greenway – The Office of Sustainability occupied the building in August 2017. Final elements of the exterior repair are being completed. The carriage house behind the main house will be renovated over the next few months.
- Avery Research Center Upgrades – Roof and windows will be replaced, envelope repaired, and mechanical systems repaired/replaced. The construction contract is currently under legal review.
- McConnell Hall HVAC Systems Replacement – The first two phases of this three-phase project are complete. Phase three will take place over Summer 2018 and will include piping work and interior upgrades.
- McAlister Hall – The project includes HVAC repairs, structural repairs, and some interior/exterior painting and cosmetic work. Destructive testing is being conducted to better understand the extent of the structural issues.
- City Bistro Interior Renovation – This project will reconfigure the interior of the City Bistro to better accommodate high volumes of traffic and increase storage capacity.
- Sottile Theatre Stage Renovation – A project has been initiated to renovate the stage area of the Sottile Theatre to include replacing the flooring, reconfiguring the back stage and wing areas, and driving mini-piles to stabilize the structure. The Spaulding-Paolozzi Foundation will contribute \$1M grant to the project.
- 92 Wentworth – The interior renovation of this historic student housing facility is almost complete. Porch reconstruction is ongoing. Spoleto is scheduled to use the facility in April.
- Lightsey Center – Two internal capital projects are near completion. A center for transfer students was created on the second floor between the Registrar's Office and Academic Advisement. Space in the basement, vacated by the administrative services that moved to the Lockwood Building, was converted into a hub for Academic Experience student services.

Residence Hall Replacement Options Update:

The College contracted LS3P to look at the feasibility of replacing two residence halls, Craig Residence Hall and College Lodge.

One feasibility study looked at potentially creating an Honors College living-learning community in the Craig Residence Hall footprint. The other study considered replacing the College Lodge with a new residence hall that would serve as a gateway on the Calhoun corridor.

The committee went into Executive Session for a Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property on the peninsula. For the record, no action was taken in Executive Session.

GOVERNMENTAL AFFAIRS AND EXTERNAL RELATIONS COMMITTEE:

Committee members present: Trustees Joe Thompson (Chair), Don Belk, John Busch, Cherry Daniel, and Brian Stern

Others present: Shirley Hinson (Director, Government Relations), Mark Berry (Executive VP, Division of Marketing and Communications), Angela Mulholland (General Counsel), Paul Patrick (Executive VP, Business Affairs), and Steve Osborne (Senior Advisor to the President)

Chair Thompson presented the following committee report:

Budget Update:

Paul Patrick advised members of the budget hearing before the House Ways and Means Higher Education Subcommittee Meeting on Wednesday, January 24, 2018. Representing the College was Paul Patrick, Steve Osborne, Sam Jones, Shirley Hinson, Trustee Joe Thompson, and Trustee Cherry Daniel. Paul shared that opportunities for a Bond Bill are not good and additional funding is unlikely in a year when revenues are down. Paul also shared that a recurring line in the Treasurer's budget was removed in the Governor's budget and will further complicate the opportunity for a Bond Bill in the General Assembly. Shirley Hinson added that \$500,000 additional dollars were awarded in the Governor's Budget to the "Call Me Mister" Program. The House of Representatives can accept or reject the Executive Budget proposal.

Legislative Update:

Shirley Hinson reported the following: The primary focus of the General Assembly for 2018 will be (1) SCANA, Santee Cooper, Nuclear Reactors and reforming the Public Service Commission; (2) Funding the State Pension and 2018-19 Appropriation Act. CHE is holding statewide meetings to discuss issues surrounding ACCESS and AFFORDABILITY. The meeting in Columbia will take place on Thursday, February 1, at 5:30 p.m. at the Columbia Chamber of Commerce and the Charleston meeting will take place on February 15, at 5:30 p.m. at the Lowcountry Graduate Center.

Scholarships:

Paul Patrick reported that CHE has formed a committee to discuss scholarships. When the College has a position after analyzing critical data, it will be shared with the Board of Trustees.

Legislation:

Shirley Hinson reported that she is actively tracking 58 bills that have been introduced during the two-year session. Seven of these bills have a chance of moving through the committee process before legislators adjourn in May.

Marketing and Communications:

Mark Berry, Executive Director of Marketing and Communications, discussed the following initiatives: 250th Celebration of College of Charleston History, Cougar Night Lights, College Magazine, and the 2017-18 E-Mail Campaign.

[Break at 10:40 a.m.]

[Meeting reconvened at 11:00 a.m.]

STUDENT GOVERNMENT ASSOCIATION REPORT:

The President of the Student Government Association usually presents his/her report during the Student Affairs Committee Report. In order to accommodate Alexandra Helfgott's class schedule, it was necessary for her to present her report earlier in the agenda.

- Student Government Association Update:
Alexandra Helfgott, SGA President, provided the Board with an update regarding accomplishments of the Student Government Association this year.

[Alexandra Helfgott, SGA President, left the meeting].

INFORMATION TECHNOLOGY COMMITTEE:

Committee members present: Trustees John Busch (Chair), Cherry Daniel, Frank Gadsden, Penny Rosner, and Craig Thornton

Staff Liaison present: Mark Staples (Senior VP/Chief Information Officer), Zach Hartje (Director of Teaching, Learning and Technology), and Jamey Rudisell (Chief Information Security Officer)

Others present: Bissell Anderson (Chief Engineering Officer), Andrew Bergstrom (Director of Architecture and Integration), Mary Bergstrom (Registrar), Divya Bhati (Associate VP, Institutional Effectiveness and Strategic Planning), Sylvia Burwell (Director, Enterprise Applications), Deanna Caveny-Noecker (Associate Provost, Faculty Affairs), Philip Paradise (Director, IT Support Services), and Portia Prioleau (Director, Finance and Planning)

Trustee John Busch presented the following committee report:

Discussion Items:

- Budgeting, Planning & Project Management – Portia Prioleau
 - PMO
 - Budget
- Teaching Learning Technologies (TLT) – Zach Hartje
 - Distance education-orientation module opened this week.
 - Online course offerings

- TLTCON Spring
- Space Utilization Study
- Information Security – Mark Staples
 - Data Governance Council
 - Preferred Name Project

Information Items:

- Infrastructure – Bissell Anderson
 - Wireless Network Upgrade
 - Rita Hollings Science Center
 - Connecting Residence Hall Network with Campus Network
 - Improved network environment to support application security
 - MUSC and CofC Partnership
 - Campus Fiber
 - Audio/Visual
 - Surveillance Cameras
 - Campus Wireless Upgrade Project
 - TD Arena wireless infrastructure is being evaluated
- Architecture & Integration – Andrew Bergstrom
 - Office 365 Email and Collaboration Tool
 - Azure-Active Directory (authentication)
 - Self-Service Password reset
 - Banner 9 (ERP – Student, Finance, HR, Payroll)
 - Professional Development
 - Personnel
- Enterprise Applications – Sylvia Burwell
 - Personnel
 - Key Projects
- Support Service – Philip Paradise
 - Voice of IP Project
 - Education Center Satellite Help Desk
 - Helpdesk
- Chief Information Officer Report – Mark Staples
 - Personnel
 - Diversity
 - Public Safety
 - Technology Budget Profile

STUDENT AFFAIRS COMMITTEE:

Committee members present: Trustees Demetria Clemons (chair), Annaliza Moorhead, Penny Rosner, and Ricci Welch

Committee members absent: Trustees Toya Pound and Todd Warrick

Other Board members present: Chair David Hay

Staff Liaison present: Alicia Caudill (Executive VP for Student Affairs)

Others present: Michael Adeyanju (Director of Executive Communications), Divya Bhati (Associate VP for Institutional Effectiveness and Strategic Planning), Timothy Buttram (President, Graduate Student Association), Jeri Cabot (Dean of Students and Associate VP for Student Affairs), Lynn Cherry (Associate Provost, Curriculum and Institutional Resources), Michael Duncan (Assistant VP for Student Affairs), Trisha Folds-Bennett (Dean, Honors College), Sarah Franciscus (Director, Student Leadership and Fraternity and Sorority Life), Rénard Harris (Chief Diversity Officer), Susan Hartman (Executive Assistant to the Executive VP for Student Affairs), Sarah Hatteberg (Chair, Faculty Student Affairs and Athletics Committee), Alexandra Helfgott (President, Student Government Association), Sam Jones (Senior VP, Fiscal Services), and Bridget McLernon Sykes (Director of Student Health Services)

Trustee Demetria Clemons presented the following committee report:

Presentations:

- **Student Spotlight** – Resident Assistants
 - Jenesha Nance, senior majoring in Public Health, shared some of her rewarding experiences during her past four years as a Resident Assistant; and
 - Steven Sandwich, junior majoring in Public Health, shared some of his rewarding experiences during his first year as a Resident Assistant.
- **Updates:**
 - Alexandra Helfgott, SGA President, provided the Committee with an update regarding the Student Government Association's work this year.
 - Timothy Buttram, GSA President, provided the Committee with an update regarding the Graduate Student Association's work this year.
 - Diversity and Inclusion Initiatives: Alicia Caudill and Rénard Harris shared their work on organizing a Bias Incident Response Team to help facilitate a model for responding and to include the posting of incidents/responses online. Restorative Justice experts were brought to campus to assist in dialogues where incidents can harm the community but do not fall under Code of Conduct or Human Resource policies.
 - Fraternity/Sorority Life Update: Sarah Franciscus shared the growth of diversity in the addition of a Latin fraternity, Jewish fraternity, and with two historically African-American organizations (a fraternity and a sorority) looking to reactivate their chapters on campus.

Division of Student Affairs Dashboard:

Information was provided regarding the Division of Student Affairs Dashboard for the reporting period, August 2015 through December 2017. Dashboard is online.

Executive Session:

The Committee entered Executive Session at 3:00 p.m. to discuss Employee Records/Legal Matters/Contract Negotiations/Personnel Matters. No action was taken in Executive Session.

NEW BUSINESS:

Disclosure of Ethics Compliance Form

Chair Hay reminded the Board that at the January 2017 Board of Trustees meeting, the Board approved “the annual completion by every Board member of the Disclosure of Ethics Compliance Form.”

Therefore, Elizabeth Kassebaum distributed the Disclosure of Ethics Compliance Form and asked the Board members to sign it and return to her.

Housekeeping Items:

Next, Elizabeth Kassebaum briefed the Board on a number of housekeeping items:

- Board Candidate Elections (terms expire June 30, 2018)

Legislative Screenings will be held in early 2018.

Board elections will be held by the Legislature after April 1, 2018 (hopefully, before the April 19-20, 2018 Board of Trustees meeting).

- Remaining 2018 Board Meeting Dates:
 - Thursday, April 19, and Friday, April 20
 - Monday, June 4, and Tuesday, June 5
 - Thursday, August 9, and Friday, August 10
 - Thursday, October 18, and Friday, October 19
- Executive Committee Meeting Date(s):
 - Wednesday, April 4, 2018, 10:00 – 11:30 a.m.
- Budget Workshop Date:
 - Tuesday, May 15, 2018, 9:00 a.m. – 1:00 p.m.
- Budget and Finance Committee Meeting Date:
 - Thursday, May 24, 2018, 10:00 a.m.
- April Board meeting social event will be held at the Grice Marine Lab.
- Tour of the Transfer Center (in Lightsey Center) will be available following the Board meeting for those who may be interested. However, the tour of the Rita Liddy Hollings Center has been postponed until the April Board meeting.
- Following the April Board meeting at approximately 3:00 p.m., Greg Padgett’s portrait unveiling will take place in Alumni Hall.
- Updated Board event calendars are at Board members’ places.

EXECUTIVE SESSION:

The motion was made by Trustee John Wood, and seconded by Trustee Demetria Clemons, to go into Executive Session at 11:32 a.m. for the following purposes: (1) Legal Counsel will consult and provide legal advice on litigation, including actual and potential legal claims (2) Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property on the peninsula; (3) Employee Records – legal matters and contract negotiations – personnel matters; and (4) Contract Negotiations. All in favor.

Trustee Renee Romberger participated by conference call. Chair Hay asked Renee to acknowledge that she was on a phone line not being recorded and in a private venue and alone while on the call. Trustee Romberger responded affirmatively.

Chair Hay asked the following staff members, in addition to the President, to remain and attend the Executive Session: Mark Berry, Alicia Caudill, Betty Craig, Jimmie Foster, Kimberly Gertner, Debbie Hammond, Rénard Harris, Elizabeth Kassebaum, Brian McGee, Angela Mulholland, Steve Osborne, Paul Patrick, Matt Roberts, Mark Staples, and Chris Tobin.

[Everyone not requested to attend Executive Session left the Boardroom.]

[Lunch was available during Executive Session.]

At this point, Chair Hay noted that only the Board and the President will attend Executive Session at this time.

[At 12:54 p.m., everyone left the Boardroom except the Board of Trustees and the President.]

[Chair David Hay left the meeting at 1:30 p.m. and Vice Chair Frank Gadsden presided over the meeting.]

The motion was made by Trustee Todd Warrick, and seconded by Trustee John Wood, to come out of Executive Session at 2:07 p.m. All in favor.

[Regular session resumed and everyone returned to the Boardroom.]

Vice Chair Gadsden noted for the record that no action was taken during Executive Session.

The motion was made by Trustee John Wood, and seconded by Trustee John Busch, that the meeting be adjourned at 2:08 p.m. All in favor.