

**SE-390**

**NOTICE TO PROCEED – DESIGN-BID-BUILD CONTRACT**

**AGENCY:** College of Charleston

**PROJECT NAME:** Central Energy Facility and Piping Infrastructure Upgrades - Phase B

**PROJECT NUMBER:** H15-9676-JR-B

**TO:** Triad Mechanical

*(Contractor's Name)*

**NOTICE:** Your Contract for the subject Project has been executed by the Agency, and you are hereby given Notice To Proceed with the Work of the Project. A Pre-Construction meeting will be held on the date set below.

The Date of Commencement is fixed below and shall be used in determining the initial date for Substantial Completion and for assessing Liquidated Damages, if any, set forth in the contract documents.

Failure to commence actual physical work on this Project within fourteen (14) days from the Date of Commencement will entitle the Agency to consider you in material breach of this Contract. In this event, the Agency may withdraw this Notice to Proceed and terminate the Contract in accordance with the contract documents.

**DATE OF NOTICE TO PROCEED:** 3/23/2026

**DATE OF COMMENCEMENT:** 3/30/2026  
*(should be no less than 7 days after Date of Notice to Proceed)*

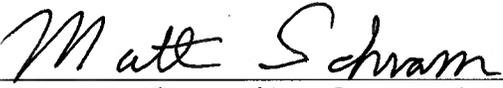
**INITIAL CONTRACT TIME:** 480 days

**INITIAL DATE FOR SUBSTANTIAL COMPLETION:** July 23, 2027

**DATE OF PRE-CONSTRUCTION MEETING:** April 20, 2026

**LIQUIDATED DAMAGES:**

Liquidated Damages will be assessed in accordance with the SE-330, Lump Sum Bid Form.

**BY:**  **DATE:** 3/23/2026  
*(Signature of Agency Representative)*

**PRINT NAME:** Matt Schram **TITLE:** Project Manager

**INSTRUCTIONS TO THE AGENCY:**

1. Complete this form and send to the Contractor.
2. Send a copy to OSE if contract exceed Agency Construction Certification.