

## JUSTIFICATION FOR AWARD WITHOUT COMPETITION

(To be completed and submitted by the Office of Procurement)

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 11-35-1560 of the SC Procurement Code and 19-445.2105 of the Rules and Regulations, 1976 SC Code of Laws.

**Why does the governmental body need this item or service:** (description of the agency need that this procurement meets):

Sightlines maintains a national database that includes public four-year and community colleges as well as private nonprofit four-year institutions. All the collected data is quantified, verified and qualified annually through on-site campus meetings. The College of Charleston will have access to all data on Sightlines website for purposes of benchmarking.

**As a sole source procurement for \$** Est. 3-year cost \$256,500.00**from** (name of sole source contractor): Sightlines, LLC

**Description of market research Agency has performed to determine the availability of products or services that would meet the Agency's needs:**

Market research through Procurement IQ and GovSpend did not provide any findings. However, research using Google found that this is proprietary to Sightlines.

**Description of supplies, construction, information technology, and/or services Vendor will provide under the contract:**

Facilities Benchmarking and comparative data analysis.

This sole source is for a three year period. The estimated annual cost is \$85,500.00 with a total estimated three year cost of \$256,500.

Detailed explanation why no other vendor's supplies, construction, information technology, and/or services will meet the needs of the Agency:

Sightlines proprietary Return on Physical Assets (ROPA) process utilizes a common vocabulary and creates a shared vision among various constituents on campuses for the management of facilities. This process examines four areas in-depth: Asset Reinvestment, Annual Stewardship, Operating Effectiveness, and Customer Service. The coalition of campus interests created by a common language will result in more informed allocation of resources, reductions in operating costs, and improvements in service. The Sightlines ROPA process is the only model which shows the interrelationship of these four key areas of facilities management and provides informed and holistic solutions for operating and capital planning issues.

X In accordance with the South Carolina Consolidated Procurement section 11-35-1560 - Sole Source, the College of Charleston announced the intent to award without Competition. No protests were received.

Solicitation# 24.85.JCB.SS.T3

Contract Expiration Date: 06/30/2027

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Wendy E. Williams, CPPO, C.P.M., Director of Procurement

7/1/2024

Date

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John F. Loonan, Executive Vice President for Business Affairs

7/1/2024

Date

If this procurement is \$50,000 or greater, the Drug Free Workplace Act(\$ 44-107-10, et Seq. Code of Laws of SC) applies, the acceptance of a Purchase Order signifies the Vendor certification that they are in compliance with the Drug Free Workplace Act.

6-Digit Index Number: 170008

6-Digit Account Code: 710810

NIGP 3-Digit Commodity Code: 920

Buyer's Initials CB