

## JUSTIFICATION FOR AWARD WITHOUT COMPETITION

(To be completed and submitted by the Office of Procurement)

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 11-35-1560 of the SC Procurement Code and 19-445.2105 of the Rules and Regulations, 1976 SC Code of Laws.

**Why does the governmental body need this item or service:** (description of the agency need that this procurement meets):

Boarding, Training, and Care of horses for the Equestrian Team at the College.

**As a sole source procurement for \$** 1,238,400.00

**from** (name of sole source contractor): White Horse LLC

**Description of market research Agency has performed to determine the availability of products or services that would meet the Agency's needs:**

Found Middleton Place Equestrian Center on Google, it states, "Please note, we are currently full with a waitlist." Also, the College has issued RFP's in the past and has only received one (1) bidder, which was White Horse. Cater Wood Stables was also found but it is 97 miles away from the College which is out of their 30-mile requirement.

Royal Oaks Equestrian does not do training.

**Description of supplies, construction, information technology, and/or services Vendor will provide under the contract:**

Access to all horses at all times during normal business hours of 7:00AM to 5:30 PM • Minimum of 12 box stalls for current use with capability to provide 3 more if needed (min 10 X 12; preferred 12'X12.5') w/ fans and individual tack closets or a separate tack room • At least two (2) wash stalls with hot water available • Multiple riding arenas for practice and competition w/ lights • Access to trail riding & hacking • Multiple turnout pastures – A minimum of one (1) acre per horse • Ability to transport and arrange for temporary shelter in emergency services which includes but is not limited to natural disasters such as hurricane and flood • Arena drag/tractor maintenance of practice and competition riding arenas • Basic utilities: Electric, Phone, Water, Fuel & Irrigation • Water trough maintenance daily • Adequate staff for day to day care of horses • Strong relationships with farrier, veterinarian, dentist, etc. (for horse care, vaccinations, and maintenance) • Accessibility during normal business hours (7:00AM to 5:30PM) to property for equestrian coach and students for riding twice (2X) per week plus 2 practices per week for minimum of one (1) hour on Tuesdays, Wednesdays or Thursdays with free hack time for students on Fridays, Saturdays, and Sundays in-season (August-April) • Free hack time on rotation for ten (10) students Tuesdays-Saturdays, post-season during normal business hours (7:00AM to 5:30PM)

**Detailed explanation why no other vendor's supplies, construction, information technology, and/or services will meet the needs of the Agency:**

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Royal Oaks Equestrian does not do training.

In accordance with the South Carolina Consolidated Procurement section 11-35-1560 - Sole Source, the College of Charleston announced the intent to award without Competition. No protests were received.

Solicitation# 24-80-TET-SS-T5

Contract Expiration Date: 09/01/2029

DocuSigned by:

Wendy Williams

6/20/2024

Wendy E. Williams, CPPO, C.P.M., Director of Procurement

Date

DocuSigned by:

John F. Loonan

6/20/2024

John F. Loonan, Executive Vice President for Business Affairs

Date

If this procurement is \$50,000 or greater, the Drug Free Workplace Act (§ 44-107-10, et Seq. Code of Laws of SC) applies, the acceptance of a Purchase Order signifies the Vendor certification that they are in compliance with the Drug Free Workplace Act.

6-Digit Index Number: 110121

6-Digit Account Code: 710810

NIGP 3-Digit Commodity Code: 040

Buyer's Initials TET