

JUSTIFICATION FOR AWARD WITHOUT COMPETITION

(To be completed and submitted by the Office of Procurement)

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 11-35-1560 of the SC Procurement Code and 19-445.2105 of the Rules and Regulations, 1976 SC Code of Laws.

Why does the governmental body need this item or service: (description of the agency need that this procurement meets):

To provide students the ability to submit anonymous real-time reports, offer evaluation surveys, and have a singled source documentation repository.

As a sole source procurement for \$ 163500 (estimated 5 year cost) **from** (name of sole source contractor): RealRecruit, LLC

Description of market research Agency has performed to determine the availability of products or services that would meet the Agency's needs:

Procurement IQ and GovSpend yielded no results. Utilizing Goggle, it was found that RealRecruit, LLC is the only company that provides their RealResponse proprietary offering. There are many risks management software available in the marketplace, but the majority are for financial management, construction safety and cyber security. Research found that there are no companies that could provide all three RealResponse components (anonymous real-time reporting, surveys, and a documentation repository that would be utilized in a college campus environment through a single platform.

Description of supplies, construction, information technology, and/or services Vendor will provide under the contract:

RealRecruit, LLC is a risk management platform that combines 3 products: anonymous real-time reporting, surveys, & a documentation repository. The anonymous feedback allows for student to share feedback, ask questions, report issues that may arise & allows administrators to follow up with the individual who made the anonymous comment but also loop in the necessary campus. Surveys will allow administrators being able to evaluate their programs, & the overall student experience. Administrators can also document department personnel matters with the documentation repository (i.e. meetings, conduct, discipline, behavior etc.) and share records with administrator

Detailed explanation why no other vendor's supplies, construction, information technology, and/or services will meet the needs of the Agency:

There are no companies that could provide RealRecruit's - RealResponse's risk management platform that combines the following three elements anonymous real-time reporting, surveys, and a documentation repository. Further, there no other vendor provides a platform where administrators can document their internal issues and share summaries with individuals in the necessary way and current documentation from word or excel would not provide adequate protection if challenged in litigation.

X In accordance with the South Carolina Consolidated Procurement section 11-35-1560 - Sole Source, the College of Charleston announced the intent to award without Competition. No protests were received.

Solicitation# 24-45-SDM-SS-T5

Contract Expiration Date: 2/15/2029

DocuSigned by:

Wendy Williams

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Wendy E. Williams, CPPO, C.P.M., Director of Procurement

2/7/2024

Date

DocuSigned by:

John F. Loonan

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John F. Loonan, Executive Vice President for Business Affairs

2/7/2024

Date

If this procurement is \$50,000 or greater, the Drug Free Workplace Act (§ 44-107-10, et Seq. Code of Laws of SC) applies, the acceptance of a Purchase Order signifies the Vendor certification that they are in compliance with the Drug Free Workplace Act.

6-Digit Index Number: TBD

6-Digit Account Code: TBD

NIGP 3-Digit Commodity Code: 209

Buyer's Initials

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SDM