

Active Duty and Military In-Processing Flowchart

Admissions

Contact: Mat Garrison, Veteran/Military/ROTC and Enrollment Manager, 843-953-5861, garrison@cofc.edu, B-24 Lightsey,

- Inquiry about Admission; discuss admission processes, required materials, student's personal goals.
- Transfer student veterans must submit official transcript from previous institution.
- Current active duty with no prior school or released veteran must submit their JST.
- CCAF or other training documentation of their experience can be submitted.
- After acceptance, student should register for New Student Orientation, where the student is advised and registers for courses.

Financial Aid & Veteran's Affairs

Contact: Scott Woolum, Program Coordinator for Veteran Affairs, 843-953-6003, woolumsj@cofc.edu, Lightsey Ctr Causeway

- Active duty personnel may be eligible for Federal Tuition Assistance (\$250/credit hour or \$150 for part-time status). A four-year plan must be submitted to DoD to have tuition paid. Application found at GoArmyEd.com.
- GI Bill Benefits requires a Certificate of Eligibility (COE) and a VA Certification Request. Instruction found under the "Chapter 33" Section of CofC.edu.
- File a FAFSA at fafsa.ed.gov to be considered for additional financial aid funds.

Military & Veterans Services

Contact: Jessica Wilkes, Director, Veteran and Military Services, wilkesjj@cofc.edu 843-953-9703, B-24 Lightsey Center

- Works with active duty and veteran students in their transition to the college by providing support and resources.
- Plans events and other opportunities for veterans to connect with one another.
- Coordinates Military Student Meet and Greet during Orientation including an informal campus tour (August).
- Coordinates Military Student Information Session during Day 1 of Orientation to cover VA Financial Aid, Introduction to Campus Services, and addresses common challenges military personnel face when they transition into a traditional college-aged setting.
- Palmetto Warrior Grant funds may be available pending grant renewal that offers emergency funds, stipend for books, VA events.

Academic Advising and Planning Center

Contact: Academic Advising and Planning Center, 843-953-5981, Lightsey Center, 2nd floor

- Student is initially advised and registers for courses during New Student Orientation.
- Help students create a personal path to degree completion.
- Help students make a timely and informed pursuit of an academic major.
- Informs students of their academic resources.
- Help students identify relevant policies and procedures.
- Help students recognize the importance of balancing priorities.

If a student needs Enrollment Verification, refer the student to <http://registrar.cofc.edu/forms-verification/index.php>.